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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

AGENDA
of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

March 24, 2010
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:30 p.m. Open Session
5:35 p.m. Closed Session
Approximately 6:30 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER
- B. ROLL CALL Present Absent
 Diane Landry, President
 David Stecher, Vice-President
 Susan Devoto, Clerk
 Jeanne Fernandes, Trustee
 Kellie Noe, Trustee
 Keller McDonald, Superintendent
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION
 AGENDA – *Members of the public who wish to speak are asked to raise their hand and be recognized by the Board President, then come to the podium and introduce themselves for the record before addressing the Board. Comments are limited to five minutes.*
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS:
 - 1. STUDENT DISCIPLINE CASE #13-(09-10)
 - 2. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 - 3. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION: _____ AGENCY NEGOTIATORS: _____

Represented Employees:

WSCTA	Keller McDonald/Steve Jorgensen/Margaret Merchat
CSEA	KellerMcDonald/Steve Jorgensen/Bob Latchau

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Unrepresented Employees:

Confidential/Supervisory	Keller McDonald
Management	Keller McDonald
Superintendent	Keller McDonald

- E. RECONVENE TO OPEN SESSION
- F. PLEDGE OF ALLEGIANCE
- G. APPROVAL OF THE AGENDA
- H. CLOSED SESSION REPORT
 - 1. STUDENT DISCIPLINE
 - 2. ACTION TAKEN
- I. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA *This is the opportunity for the public to comment on items not listed on the open session agenda. Per Board Bylaw 9323, comments are limited to five minutes. Groups commenting on the same topic are limited to 20 minutes. The Board will not comment on items until they are agendaized. The Board of Education prefers that issues or concerns about instructional programs or the administration of our schools and District be handled first through local school administration. Concerns about the performance of our employees should be handled through that individual, their supervisor or through the District's complaint procedure. Members of the public who wish to speak are asked to raise their hand and be recognized by the Board President, then come to the podium and introduce themselves for the record before addressing the Board.*

II. DISCUSSION AND ACTION ITEMS

- A. CONSENT CALENDAR
 - 1. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
- B. RECEIVE WEST SONOMA TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2009-2010
ACTION
- C.

6:40 P.M. PUBLIC HEARING REGARDING DISTRICT INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WSCTA FOR 2009-2010

- D. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR 2009-2010 NEGOTIATIONS WITH WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA)
ACTION
- E. BUDGET WORKSHOP
- F. REVIEW OF RUSSIAN RIVER CHARTER SCHOOL'S 2009-10 SECOND INTERIM FINANCIAL REPORT

III. FUTURE AGENDA ITEMS

- A. CERTIFICATION AND ADOPTION OF TEXT BOOKS FOR ENGLISH, ENGLISH LANGUAGE DEVELOPMENT AND AGRICULTURE BIOLOGY
- B. CONSIDERATION OF APPROVAL OF RESOLUTION REVISING THE DATE UPON WHICH THE DISTRICT OBSERVES LINCOLN'S DAY IN 2011
- C. CONSIDERATION OF ACCEPTANCE OF DEVELOPER FEE STUDY AND APPROVAL OF DEVELOPER FEES

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- D. CONSIDERATION OF APPROVAL OF ACTUARIAL STUDY FOR POST EMPLOYMENT BENEFIT COST
- E. REVIEW CHALLENGED SECTION OF HEALTH TEXTBOOK
- F. PROGRESS REPORT ON HARDSHIP DEFERRED MAINTENANCE PROJECT TO REPLACE ANALY MAIN BUILDING WINDOWS
- G. OVERVIEW OF PROGRAMS TO SUPPORT STUDENT SUCCESS AT EL MOLINO HIGH SCHOOL – APRIL
- H. FIRST READING OF DISTRICT STUDENT WELLNESS PLAN FOR 2010-2013 – APRIL
- I. APPROVAL OF SUMMER SCHOOL COURSE LIST FOR THE 2009-2010 SUMMER SESSION - APRIL
- J. CONSIDERATION OF APPROVAL OF RUSSIAN RIVER CHARTER SCHOOL RECHARTERING PROPOSAL
- K. CONSIDERATION OF APPROVAL OF RESOLUTION DECLARING DAY OF THE EMPLOYEE FOR WSCUHSD - APRIL
- L. BOARD SELF-EVALUATION – MAY

IV. ADJOURNMENT

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Diane Landry, Board President
FROM: Karen Lamb, Executive Secretary
DATE: March 24, 2010
ITEM: **CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS**

The Board is requested to approve the following field trip requests:

Eighteen El Molino High School students from the cheerleading team will travel to Anaheim, California on March 25-29, 2010 to participate in the USA Spirit Nationals. The students will travel by rented vans driven by Paula Coxon and Kimberly Rodgers both have been approved as volunteer drivers. The students will be chaperoned by Kaylie Lemire, Kimberly Rodgers and Paula Coxon. All individuals have been approved as overnight chaperones. The students and chaperones will stay at the Desert Inn in Anaheim, California.

Fifty-nine Analy High School students from the Analy choir will travel to New York City on April 14-18, 2010 to participate in a choir performance at Carnegie Hall. The students will travel by charter bus and private vehicles to the San Francisco Airport and driven home from the airport by private vehicles. The students will be driven by Kathy Bell, Janie Phillips, Steve Dick, Michael Ferar, Barbara Field, Patrice Sicaud, Jim Wheaton, Alan Stotzfus, Randy Hagan, Charles Judson, Carl Michelsen, Joanne Klein, Kathy Thompson and Heather Towner. All are approved volunteer drivers. The students will travel by commercial airline from San Francisco Airport to JFK Airport in New York and return by commercial airline from JFK Airport to San Francisco Airport. The students will be chaperoned by Andy Del Monte, Starr Hergenrather, Jackie Holmes, Chris Judson, Sue Cohen, Nicole Grantham and Bob Klein. All are approved overnight chaperones. The students and chaperones will stay at the Paramount Hotel in Time Square, New York City, New York.

RECOMMENDATION:

It is respectfully requested that the Board approve the overnight field trip requests.

ATTACHMENTS:

No

II.B./MAR.10

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Diane Landry, Board President

FROM: Keller McDonald, Superintendent

DATE: March 24, 2010

ITEM: **RECEIVE WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2009-2010**

BACKGROUND INFORMATION:

In the collective bargaining process, WSCTA provides the District with a list of items the Association wishes to open and bargain during upcoming negotiations. The District receives the openers and provides time for all interested parties to review the openers.

CURRENT CONSIDERATION:

The contractual agreement reached between the District and WSCTA in 2008-2009 stipulated that negotiations for 2009-2010 were closed except Article 4 – Calendar, Article 6 – Health and Welfare Benefits, Article 11 – Employee Evaluation Procedures, and other articles that to be opened by mutual agreement of both parties.

WSCTA has submitted to the Board of Education their list of negotiation openers for 2009-2010 as follows:

- Article 3 – Wages
- Article 4 – Hours (calendar)
- Article 6 – Health and Welfare Benefits
- Article 11 – Employee Evaluation Procedures

RECOMMENDATION:

It is respectfully requested the Board of Education receive the openers from WSCTA for contract negotiations with the District for 2009-2010.

ATTACHMENTS:

Yes

WEST SONOMA COUNTY TEACHERS ASSOCIATION

TO: Keller McDonald, Superintendent
FROM: Casey Shea, Chief Negotiator
DATE: March 24, 2010
RE: **INITIAL PROPOSAL FROM WSCTA FOR 2009-2010
NEGOTIATIONS WITH WEST SONOMA COUNTY UNION
HIGH SCHOOL DISTRICT**

The contractual agreement reached between the WSCTA and the District in 2008-2009 stipulated that negotiation for 2009-2010 were closed except Article 4 – Calendar, Article 6 – Health and Welfare Benefits, Article 11 – Employee Evaluation Procedures, with other articles opened by mutual agreement of both parties.

WSCTA wishes to negotiate the following Articles for 2009-2010:

- Article 3 – Wages
- Article 4 – Hours (calendar)
- Article 6 – Health and Welfare Benefits
- Article 11 – Employee Evaluation Procedures

A handwritten signature in black ink, appearing to be 'CS', with a long horizontal line extending to the right.

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Diane Landry, Board President

FROM: Keller McDonald, Superintendent

DATE: March 24, 2010

REGARDING: **PUBLIC HEARING REGARDING DISTRICT INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WSCTA FOR 2009-2010**

BACKGROUND INFORMATION:

Each year, the District enters into contract negotiations with the West Sonoma County Teachers Association (WSCTA). In accordance with Board Policy 4143.1, the initial contract proposal of the employee organization is received in a public meeting by the Governing Board. A Public Hearing is held to allow public comment on the District's initial contract proposal before the Board considers approving the District's initial proposal.

CURRENT CONSIDERATION:

The Board of Education will hold a Public Hearing at 6:40 p.m. regarding the District's initial proposal for contract negotiations with WSCTA for 2009-2010.

The District's initial proposal is the same as WSCTA's initial proposal for items to negotiate for 2009-2010 as follows:

- Article 3 – Wages
- Article 4 – Hours (calendar)
- Article 6 – Health and Welfare Benefits
- Article 11 – Employee Evaluation Procedures

RECOMMENDATION:

This is not an action item but an opportunity for the public to comment on the District's initial proposal for contract negotiations with WSCTA for 2009-2010.

ATTACHMENTS:

No

II.D./MAR.10

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Diane Landry, Board President

FROM: Keller McDonald, Superintendent

DATE: March 24, 2010

REGARDING: **CONSIDERATION OF APPROVAL OF DISTRICT'S
INITIAL PROPOSAL FOR 2009-2010 NEGOTIATIONS
WITH WEST SONOMA COUNTY TEACHERS
ASSOCIATION (WSCTA)**

BACKGROUND INFORMATION:

In the collective bargaining process, WSCTA provides the District with a list of items the Association wishes to open for bargaining during upcoming negotiations. The District receives the openers and allows public comment on the District's initial proposal before the Board considers approving the District's initial proposal.

The contractual agreement reached between the District and WSCTA in 2008-2009 stipulated that negotiations for 2009-2010 were closed except Article 4 – Calendar, Article 6 – Health and Welfare Benefits, Article 11 – Employee Evaluation Procedures, and other articles that to be opened by mutual agreement of both parties.

WSCTA has submitted to the Board their list of negotiation openers for 2009-2010 as follows:

- Article 3 – Wages
- Article 4 – Hours (calendar)
- Article 6 – Health and Welfare Benefits
- Article 11 – Employee Evaluation Procedures

CURRENT CONSIDERATION:

The District's initial proposal is the same as WSCTA's initial proposal for items to negotiate for 2009-2010 as follows:

- Article 3 – Wages
- Article 4 – Hours (calendar)
- Article 6 – Health and Welfare Benefits
- Article 11 – Employee Evaluation Procedures

RECOMMENDATION:

It is respectfully requested the Board of Education approve the District's initial proposal for contract negotiations with the WSCTA for 2009-2010.

ATTACHMENTS:

No

I.E./MAR.10

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Diane Landry, Board President
FROM: Steven L. Jorgensen, Assistant Superintendent
DATE: March 24, 2009
ITEM: **BUDGET WORKSHOP**

BACKGROUND INFORMATION:

Annually, District Administration provides a budget study workshop for the School Board to review anticipated revenues, expenditures and issues facing the district in the upcoming years.

CURRENT CONSIDERATION:

District Administration will be providing a budget workshop for the School Board in preparation for the development of the 2010-11 budget.

RECOMMENDATION:

This is informational only; no action is required.

ATTACHMENTS:

Yes. Provided to the School Board and made available at the District Office for review.

II.F.MAR.10

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Diane Landry, Board President

FROM: Steve Jorgensen, Assistant Superintendent

DATE: March 24, 2010

ITEM: **REVIEW OF RUSSIAN RIVER CHARTER SCHOOL'S 2009-10
SECOND INTERIM FINANCIAL REPORT**

BACKGROUND INFORMATION:

AB 1137 requires charter schools to prepare and submit to its chartering authority and the county Superintendent, budgets, interim financial reports and the unaudited financial report. The Second Interim Financial report presents the school's financial and budgetary status as of January 30, 2009.

CURRENT CONSIDERATION:

The School Board will be reviewing the Second Interim Financial Report of the Russian River Charter School.

RECOMMENDATION:

No action is required.

ATTACHMENTS:

Yes

***Russian River
Charter District
2009/2010***

2nd INTERIM

***March 8, 2010
Prepared by
Linda Johnson, Budget Manager***

ASSUMPTIONS

REVENUE

Overall revenue increased by \$28,328 since the 2009-2010 budget was adopted.

- ◆ **Revenue Limit** - Based on the following information:

2009-2010

General Purpose Block Grant	\$6098
Categorical Funding	401
Projected ADA	76.23

2010-2011

General Purpose Block Grant	\$6040
Categorical Funding	399
Projected ADA	75.6

2011-2012

General Purpose Block Grant	\$6149
Categorical Funding	406
Projected ADA	74

In addition the revenue limit includes a reduction of \$5979 for 2009/2010 and \$231 per projected ADA for 2010/2011 and 2011/2012.

- ◆ **State Income** - A COLA of 4.25% for the Block Grant for State Aid is projected. An applied deficit factor of 18.36% equates to a revenue limit deficit of 14.08% in 2009/2010. In 2010-11 a -.38 COLA is projected with an applied deficit factor of 18.36%, netting a deficit of 18.74% COLA. In 2011-12 a 1.80% COLA is projected with an applied deficit factor of 18.36%, netting a deficit of 16.56% COLA.
- ◆ **Federal Income** - One time Special Education ARRA dollars totaling \$20,000 are included in 2009-10 and removed in 2010-11. A grant of

\$22,017 for REAP (Rural Education Achievement Program) is also included.

- ◆ **Local Income** - Interest income is calculated at an annual percentage rate of 1.9%. An average daily cash balance at the Sonoma County Treasurer's office is projected. Donations from local resources (parents/local business) are increased by \$1000.

EXPENDITURES

Overall, expenditures increased by \$25,894 since the 2009/2010 budget was adopted.

- ◆ **Certificated Salaries** - Certificated salaries for 2009/2010 include a ten day reduction in teacher work days and are based on 4.98 full time equivalent positions (FTE's). The Multi - Year Projection was built with a .94 reduction of full- time equivalent positions and a five-day reduction of teacher work days for 2010/2011 and 2011/2012. Salaries for 2011/2012 were calculated with a 1.5% increase.
- ◆ **Classified salaries** - Classified salaries are for office staff and instructional aides and include a five- day reduction in work days for 2009/2010. An increase in FTE is projected for 2010/2011, and no increase in 2011/2012.
- ◆ **Special Education** - The West Sonoma County Schools Consortium will be forwarding funding of approximately \$10,000 for 2009/2010 for the support of special education students.
- ◆ **Benefits** - An "in lieu of health benefits" of \$26,880 was added back into the budget.
- ◆ **Repayment to State** - During the Annual Audit for 2007-2008 School year, the auditor found an error in attendance reporting resulting in an Audit Finding of \$396,000.

The Russian River Charter School appealed the Audit Finding to the Education Audit Appeals Panel. The Charter School contracted with Middleton, Young & Minney, LLP to negotiate a settlement with the CDE and the Department of Finance. In February, the Charter School reached an agreement with these departments. Under this agreement the school will pay an undisputed Audit Finding of \$14,000 over two years. The RRCS will not have any obligations until the appeal is settled. As a condition of this, the school will have the 2007-2008

Attendance Audit redone by May 2011, and will be liable to pay any fines based on the new Audit.

ADDITIONAL INFORMATION

FUND BALANCE

	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>
Revenues	\$584,303	\$537,414	\$536,451
Expenditures	541,925	501,552	504,992
Net Increase/Decrease	42,378	35,862	31,459

NET ASSETS

	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>
Beginning Net Assets	\$6,362	\$48,740	84,602
Ending Net Assets	48,740	84,602	116,061
Net Increase/Decrease	42,378	35,862	31,459

CASH

	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>
Beginning Cash	\$121,989	\$157,573	\$186,642
Ending Cash	157,573	186,642	218,101
Net Increase/Decrease	35,584	29,069	31,459

RUSSIAN RIVER CHARTER SCHOOL
2009-2010 Interim Reporting
2009-2010 2nd Interim and Multi Year Projection

Object Codes	2008/2009 Unaudited Actuals			2009/2010 2nd Interim Projection			2010/2011 Projection			2011/2012 Projection		
	Unrestricted	Restricted	Total	Includes 17.967% deficit	0.00%	0.00%	Includes 17.967% deficit	0.50%	2.30%	Includes 17.967% deficit	2.30%	Total
Revenue Limit COLA %	493,700	32,400	526,100	464,838	22,017	486,855	456,624	22,000	478,624	22,000	490,624	455,026
ADA Rate	31,380		31,380	22,017	0	22,017	22,000		22,000		22,000	22,000
Block Grant Rate	55,259	13,430	68,689	48,367	20,000	68,367	47,599	9,100	56,699	9,100	65,799	56,864
ADA	13,441	10,000	23,441	10,000	10,000	20,000	9,555	10,000	19,555	9,555	10,000	19,555
EIA Rate per ADA				-5,979		-5,979	(17,464)		(17,464)		(17,464)	(17,094)
EIA ADA				539,243	45,060	584,303	518,314	19,100	537,414	19,100	518,314	517,351
Revenue Limit Sources	262,828	6,800	269,628	216,998	33,706	250,704	222,025	7,300	229,325	7,300	236,625	232,765
Federal Revenue	63,989		63,989	54,896	3,600	58,496	52,839		52,839		52,839	52,839
ONE time ARRA	89,673	645	90,318	73,841	794	74,635	58,297	834	59,131	834	59,965	59,131
ONE time ARRA Spec Ed	24,330	13,536	37,866	8,540	5,460	14,000	5,484	8,966	14,450	8,966	23,416	14,450
State Revenue	104,410	34,849	139,259	143,390	1,500	144,890	143,807	2,000	145,807	2,000	147,807	145,807
Local Revenue	565,229	55,830	621,059	496,885	45,060	541,945	482,452	19,100	501,552	19,100	482,452	485,892
Per ADA reduction				42,378		42,378	35,862		35,862		35,862	31,459
Reduction of \$21 per ADA adjustment				0		0	0		0		0	0
Total Revenues	28,551	0	28,551	42,378		42,378	35,862		35,862		35,862	31,459
Expenditures												
Certificated Salaries												
Classified Salaries												
Employee Benefits												
Books & Supplies												
One time ARRA Spec Ed												
Services												
Other Outgo												
Total Expenditures												
Net Inc/Decrease to Net Assets												
Recap - Cash												
Net Inc/Decrease												
Change in Assets/Liabilities:												
(Inc) Dec in Assets (Other than cash)												
(Inc) Dec in Liabilities (Other than cash)												
Other												
Due to CDE - Audit AJE (\$175,455 being appealed)												
Cash - Beginning (Includes \$10,000 for Revolving)												
Cash - Ending (Same as above)												
Recap - Due to CDE												
9590 - Due to CDE - Audit AJE (Due 2010,2011)												
Recap - Net Assets												
9790 - Net Assets - July 1												
Operating net increase/decrease												
Audit adjustment												
Net Increase/decrease												
9790 - Net Asset - June 30												

** Salaries include 10 work day reduction for Cert and S for classified