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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

**MINUTES**

of a regular meeting of the Board of Trustees of the  
West Sonoma County Union High School District

March 25, 2009  
El Molino High School Library  
7050 Covey Road  
Forestville, CA 95436

6:00 p.m. Open Session  
6:05 p.m. Closed Session  
Approximately 7:00 p.m. Open Session

**I. PRELIMINARY**

A. CALL TO ORDER -- The meeting was called to order at 6:00 p.m.

B. ROLL CALL

Present

Kellie Noe, President  
Diane Landry, Vice-President  
Jeanne Fernandes, Clerk  
Susan Devoto, Trustee  
David Stecher, Trustee  
Keller McDonald, Superintendent

Absent

Patrick Franck, El Molino Student Representative  
Carly Tansil, Analy Student Representative  
Kyla Carman, Laguna Student Representative

C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION  
AGENDA - None

D. RECESS TO CLOSED SESSION -- Recessed to closed session at 6:06

ACTION UPON THE FOLLOWING ITEMS:

1. STUDENT DISCIPLINE CASE #13-(08-09), #14-(08-09), #15-(08-09), #16-(08-09),  
#17-(08-09)

2. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen/Bob Latchau

Unrepresented Employees:

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Confidential/Supervisory	Keller McDonald
Management	Keller McDonald
Superintendent	Keller McDonald

- E. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 7:18 p.m.
- F. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- G. PLEDGE OF ALLEGIANCE - Mia Del Prete, Staffing Manager led the Pledge of Allegiance.
- H. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the agenda. Trustee Fernandes seconded the motion. Approved by 5 yes, 0 no.
- I. CLOSED SESSION REPORT -
  - 1. STUDENT DISCIPLINE – Trustee Fernandes moved to approve the recommendations of the administration and the Administrative Hearing Panel in student discipline case #13-(08-09), #14-(08-09), #16-(08-09) and #17-(08-09). The Board rejected student discipline case #15-(08-09) stipulating that the student can attend Community Day School for the rest of the spring semester 2009 and the student will have the option to apply to Laguna high School the beginning of fall 2009. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no.

**II. DISCUSSION AND ACTION ITEMS**

- A. CONSIDERATION OF APPROVAL OF CHANGING BOARD MEETING CALENDAR FOR THE REMAINDER OF 2009 – Mr. McDonald reported that the Board adopted a meeting calendar for 2009. The Board Goal Setting meeting was scheduled for Wednesday, April 8, 2009. A personal necessity has come up that will cause Mr. McDonald to be out of the District on Wednesday April 8, 2009. The Board decided to change the goal-setting meeting to Wednesday, April 15, 2009 at 6 p.m. Trustee Landry moved to approve revising the Board Meeting Calendar for the Remainder of 2009. Trustee Devoto seconded the motion. Approved by 5 yes, 0 no.
- B. CONSIDERATION OF APPROVAL OF ANALY HIGH SCHOOL WASC THREE-YEAR PROGRESS REPORT – Mr. McDonald reported Analy will have their WASC visit on April 23, 2009. Analy has completed their WASC accreditation mid-term progress report and has submitted the report to the Board for approval. Trustee Fernandes moved to approve the Analy High School WASC Three-Year Progress Report. Trustee Landry seconded the motion. Approve by 5 yes, 0 no.
- C. BUDGET WORKSHOP – Steve Jorgensen provided the following Budget Report:
  - Goals of the Budget Workshop
    - Provide another look at the preliminary 2009-10 budget projections based on Governor’s 17 month adopted budget and Sonoma County Of Education /School Service of California recommendations
    - Build a 2009-10 budget that best reflects the goals and priorities of the district
    - Planning for a Third Interim Report
  - Revenue Sources
  - Expenditure Areas
  - Building the 2009-10 Budget General Fund
    - Enrollment
    - Revenues
    - Staffing
    - Health & Welfare Benefits

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- Special Education and Transportation
- Program Contributions
- Enrollment
  - Cohort survival calculations for grades 10-12
  - Ability of district to attract incoming freshmen from West County districts, including charter schools
  - Strength of partner district middle grades enrollment, especially 8<sup>th</sup> grade
  - Interdistrict transfers
- 8<sup>th</sup> Grade Enrollment Numbers
- Freshmen at CBEDS
- Annual Enrollment by Grade Level
- District CBEDS to ADA Comparison
- Governor's Proposed Budget 2009-10
  - Unrestricted Funding
  - Special Education
  - Transportation
  - Categorical Programs
  - Hourly Programs
  - Adult Education
- Budget Building Challenges
  - 2008-09 Mid-Year Revenue Reductions
  - 2009-10 Revenue Reductions
  - 17 Month Reduction Target
- Expenditures
  - Step and Column in projection for all years
  - Staffing for 2009-10
- Health and Welfare
  - All Health – projected at 12% increase
    - \*Actual rates determined in May
  - Vision and Dental rates at same level
  - Workers Comp rates at same level
- Other Expenditure
  - Books and Supplies – 15% decrease
  - Services/Other Operating – 10% decrease
- Programs with Contributions
  - Title I
  - Title III/EL
  - EIA
  - Art/Music Block Grant
  - Sp Ed Consortium
  - Sp Ed – District
  - Transportation
  - NCBTP
  - 9<sup>th</sup> Grade CSR
  - STAR Testing
  - CAHSEE
  - Routine Restricted Maintenance
  - Community Day School
- Potential Changes
- Categorical Ending Balance Sweeps
- Multi-Year Projection at 2<sup>nd</sup> Interim
- Tier I Categorical Flexibility
- Tier II Categorical Flexibility

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- Tier III Categorical Flexibility
- SBAC Summary
- Next Steps

A discussion followed regarding:

- ✓ Revenue limit
- ✓ Expenditures
- ✓ TRANS
- ✓ All employees encouraged to contact congressmen and legislatures
- ✓ Special election in May
- ✓ 3% reserves
- ✓ Economic uncertainty, flexibility with the 3% reserve
- ✓ The danger of being in qualified status
- ✓ June Revision may change the status of the budget
- ✓ Federal economic stimulus package
- ✓ Contact/write letters to President Obama

Keller McDonald reported on the Superintendents Budget Advisory Committee. The committee performed an exercise to compare each major category of potential reductions for 2008-09 and 2009-10. Fourteen served on the committee. Mr. McDonald reviewed the results of the exercise. A discussion followed:

- ✓ Makeup of SBAC committee members
- ✓ SBAC not a decision making body, the committee is an advisory committee only
- ✓ Bargaining units had the opportunity to nominate folks to serve on the committee
- ✓ Students drawn to our programs through sports
- ✓ Reduction of stipends
- ✓ Ideas to save or raise money
- ✓ Supplemental books
- ✓ Transportation
- ✓ Consolidation
- ✓ Concerns with reduction in counseling and support services
- ✓ Career Center
- ✓ Bilingual counselors
- ✓ Third year projections
- ✓ Ability to think out of the box
- ✓ ADA generates money
- ✓ Role and responsibility of teachers
- ✓ Administrators, Management and Confidential have given back days
- ✓ Not received an idea of donation from WSCTA or CSEA
- ✓ The need to act is now

**III. FUTURE AGENDA ITEMS**

- A. FIRST READING OF RECOMMENDATION FOR ADOPTING TEXTBOOKS FOR COLLEGE PREPARATORY AGRICULTURE BIOLOGY COURSE AT ANALY HIGH SCHOOL
- B. CONSIDERATION OF APPROVAL OF PROPOSED COLLEGE PREPARATORY AGRICULTURE BIOLOGY COURSE FOR ANALY HIGH SCHOOL
- C. CONSIDERATION OF APPROVAL OF MEMORANDUM OF UNDERSTANDING FOR WEST SONOMA COUNTY SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM FOR JULY 1, 2009 THROUGH JUNE 30, 2010
- D. FINAL APPROVAL OF DISTRICT CALENDAR FOR 2009-10


**IV. ADJOURNMENT - The meeting was adjourned at 9:37 p.m.**

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Respectfully submitted by Executive Secretary Karen Lamb

  
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Approved and entered into the official minutes of West Sonoma County Union High School District on this  
22<sup>nd</sup> day of April 2009.

  
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