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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

April 13, 2011
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.

B. ROLL CALL

Present	Absent
David Stecher, President	
Kellie Noe, Vice-President	
	Rebecca DeSart, Clerk
Susan Devoto, Trustee	
Diane Landry, Trustee	
Keller McDonald, Superintendent	
Gordon Allen, Student Board Representative	
	Ashlin Neal, Student Board Representative
Sofia Armstrong, Student Board Representative	

C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None

D. RECESS TO CLOSED SESSION – Recessed to closed session at 5:05 p.m.
ACTION UPON THE FOLLOWING ITEMS:
1. STUDENT DISCIPLINE CASE - #13-(10-11)
2. PUBLIC EMPLOYMENT
   a. Certificated
   b. Classified
3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
4. EVALUATIONS:
   a. Superintendent
   b. Management Employees
   c. Certificated Employees
   d. Supervisory and Confidential Employees
   e. Classified Employees

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:	AGENCY NEGOTIATORS:
Represented Employees:	
WSCTA	Keller McDonald/Steve Jorgensen/Margaret Merchat
CSEA	KellerMcDonald/Steve Jorgensen/Bob Latchau
Unrepresented Employees:	
Confidential/Supervisory	Keller McDonald
Management	Keller McDonald
Superintendent	Keller McDonald

E. RECONVENE TO OPEN SESSION – The meeting was reconvened at 6:09 p.m.

F. PLEDGE OF ALLEGIANCE – Sofia Armstrong, Laguna Student Board Representative led the Pledge of Allegiance.

G. APPROVAL OF THE AGENDA – Trustee Devoto moved to approve the Agenda. Trustee Noe seconded the motion. Approved by 3 yes, 0 no, 2 absent.

H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None

I. CONSENT CALENDAR: Trustee Devoto moved to approve the Consent Calendar. Trustee Noe seconded the motion. Approved by 3 yes, 0 no, 2 absent.

1. CONSIDERATION OF APPROVAL OF MARCH 9, 2011 AND MARCH 30, 2011 BOARD MINUTES
2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS
3. CONSIDERATION OF APPROVAL OF SUPERINTENDENT'S RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST
4. CONSIDERATION OF APPROVAL OF DONATIONS
5. CONSIDERATION OF APPROVAL OF 2010-2011 WARRANT REGISTERS MARCH 3, 2011 THROUGH APRIL 6, 2011
6. CONSIDERATION OF APPROVAL OF PROPOSED COURSE OF STUDY FOR ADVANCED PLACEMENT MICROECONOMICS AT ANALY HIGH SCHOOL
7. CONSIDERATION OF APPROVAL OF COURSE LIST FOR 2010-2011 SUMMER SCHOOL
8. CONSIDERATION OF APPROVAL OF EMPLOYMENT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT AND DAVID ASHWORTH, 2011 SUMMER SCHOOL PRINCIPAL
9. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
10. CONSIDERATION OF APPROVAL OF PROPOSED AMENDMENTS TO SPECIAL EDUCATION LOCAL PLANNING AREA (SELPA) LOCAL PLAN

J. CLOSED SESSION REPORT

1. STUDENT DISCIPLINE – Trustee Noe moved to approved the recommendations of the Administration in student discipline case #13(10-11). Trustee Devoto second the motion. Approved by 4 yes, 0 no, 1 absent.

2. ACTION TAKEN – Trustee Noe reported the Board took the following action in closed session.

The Board of Education approved the employment of Denise Fisher, Summer School Secretary, effective April 1, 2011.

The Board of Education approved the request from Tera Crawford to rescind her request for a .10 Leave of Absence for the 2011-2012 school year.

The Board of Education approved the request from the following certificated teachers for an unpaid Leave of Absence for the 2011-2012 school year:

- Christa Forslund – 1.0 FTE, personal
- Lisa Isabeau – .40 FTE, personal
- Michele Larkin – .20 FTE, medical
- Mike Roan - .20 FTE, personal
- Lynn Stewart - .40 FTE, medical
- Michella Trevino - .40 FTE, childcare

The Board of Education approved the request from Tim Forslund for a paid Leave of Absence in order to participate in the Fulbright Exchange Program for the 2011-2012 school year.

The Board of Education approved the request from Kathie Henderson to retire from her position as AHS Food Service Lead, effective May 26, 2011.

The Board of Education approved the request from Dave Ramalia to resign from his position as Instructional Assistant II, effective April 7, 2011.

II. COMMUNICATION

A. VERBAL - None

B. WRITTEN – Mr. McDonald reported he received a thank you letter from Mike Rea, Executive Director of the West County Transportation Agency for the opportunity to address the Board.

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Gordon Allen, Analy Student Board Representative reported class elections will be taking place. The Prom King Rally will be next Thursday. Debate state championship will be held in San Diego next weekend. AP prep sessions will be held after school for AP testing. Next Wednesday the Honor Choir will be visiting Twin Hills Middle School. The Prom is scheduled for April 30. The AG and FFA barbeque fundraiser is April 29. The Analy Band had a successful event at Disneyland. The Tiger Times is now in print and available.

Sofia Armstrong, Laguna Student Board Representative reported STAR testing has finished. Softball is underway at Laguna. The Laguna art students had their art on display at the "Age to Perfection" fundraiser. The senior trip is April 28 and the students will be going to Great America Amusement Park. Laguna Graduation is May 26, 2011.

Ashlin Neal, El Molino Student Board Representative - Absent

B. PRINCIPALS

Chris Heller, Analy Principal reported that Gordon Allen qualified for nationals in speech and debate and will be traveling to Dallas, Texas. Max Gordon, Analy student was featured in the Press Democrat, Teen Faces. Operation 1-4-1 had a successful walk-a-thon. The boosters will hold a pancake breakfast fundraiser prior to the Apple Blossom Parade. The annual golf tournament is on Friday, May 6.

Brenda Hoff, Laguna Principal reported that the school is finishing STAR testing, and is providing testing for NPS students. The Laguna art students have been creating some wonderful art projects. Kim Finch, school counselor is extremely busy. Thirty-four students will be graduating from Laguna this year.

Doria Trombetta, El Molino Principal reported the eighth grade visitation went very well. STAR testing is taking place. WASC is under way. El Molino teacher, Joan Vreeburg finished the Step up Class which was very successful. Martin Curtiss will have a Culinary Step Up class this summer. The Project SUCCESS Health Fair is Friday. The Ag Boosters Barbeque is on May 14. Ms. Trombetta reported on behalf of Ashlin Neal, Student Board Representative that the Pennies for Patients raised $450 and the El Molino Leadership raised over $2500 at the Bob Burkes fundraiser. El Molino student body is in the election season.

C. ASSOCIATION REPRESENTATION

Mark Ballard, CSEA President, reported that CSEA has been busy this month. Mr. Ballard reported he will attend a rally in San Francisco on April 4. Negotiation meetings have begun.

Susan Swanson, WSCTA Co-President handed out the WSCTA Newsletter to the Board. May 11 has been named Day of the Teacher and the CTA President's Day is May 18th. Analy teacher, Vance Regan has volunteered to hold a Town Hall meeting on April 26. Vance will have students and band members hand out fliers at the Apple Blossom Parade informing the public of the meeting. The Redwood Educators Conference will be on April 15 and 16.

D. BOARD MEMBERS

Trustee Landry reported she is frustrated by the email system.

Trustee Devoto reported she is working through the email system and likes to have District emails separate. Trustee Devoto reported she was given the opportunity to attend a CASBO convention where she attended several meetings and impressed by the knowledge of the CASBO staff.

Trustee DeSart - Absent

Trustee Noe reported there is some difficulty with the email system. This will be the third email account for her.

Trustee Stecher reported the Superintendent's Budget Advisory Committee recently met and it was a very interesting meeting. The email account is working fine.

Mr. McDonald reported that a committee will need to take a look at the Becky Hopper Award. Trustee Devoto and Trustee Stecher volunteered to be the committee.

E. SUPERINTENDENT

- District Newsletter – Mr. McDonald reported the third newsletter of the year was distributed to staff. Mr. McDonald thanked Mia DelPrete for her work on the newsletter.
- Student Wellness website – Mr. McDonald reviewed the website on a PowerPoint. Casey Shea, with input from the Wellness Committee, developed the site and links on the website. A brief discussion took place regarding the Board members that are on the Wellness Committee. Trustee Landry stepped down from the committee. Trustee Noe has attended some meetings and Trustee Devoto has volunteered to serve on the committee.
- Employee Health Fair, Thursday, May 5 at Analy – Mr. McDonald reported Mia Del Prete is putting together a Health Fair. All partner districts have been invited to attend and this dovetails with the Student Wellness Plan.
- Superintendent's Budget Advisory Committee – Mr. McDonald reported the second SBAC meeting was held today. The committee had a great exchange of ideas and very in depth conversations on the budget situation. Committee members are encouraging our district to utilize technology to reach alumni.
- Trustee workshop, Saturday, May 14 at SCOE – Mr. McDonald reported the workshop will be held on Saturday, May 14 at SCOE focusing on School Board Leadership.

IV. DISCUSSION /ACTION ITEMS

A. RECOGNITION OF TEEN COUNSELING PROJECT AND RON RUIZ, HEALTH CLASS COMMUNITY SPEAKER COORDINATOR – Mr. McDonald reviewed the background on the Teen Counseling Project, a group of volunteers that support all aspects of students overall health and well being. Mr. McDonald recognized the work of the Teen Counseling Project and Ron Ruiz, Health Class Community Speaker Coordinator. Mr. McDonald introduced members of the Teen Counseling Project, Becky Raymond, Wendy Evans, Susan Devoto Nancy Dougherty, Julie Smith and Ron Ruiz, Health Class Community Speaker Coordinator.

B. CONSIDERATION OF APPROVAL OF RESOLUTION #15.APRIL.2010-2011 IN THE MATTER OF THE ELIMINATION/REDUCTION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE AND DIRECTING NOTIFICATION OF CLASSIFIED EMPLOYEES – Mr. Jorgensen reviewed the resolution. Trustee Landry moved to approve Resolution #15.April.2010-2011 In The Matter Of the Elimination/Reduction of Certain Positions in the Classified Service and Directing Notification of Classified Employees. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent.

C. CONSIDERATION OF APPROVAL OF RESOLUTION #16.APRIL.2010-2011 DECLARING TUESDAY MAY 17, 2011 EMPLOYEE APPRECIATION DAY FOR WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT – Mr. McDonald reviewed the resolution to declare Tuesday May 17, 2011 Employee Appreciation Day for the West Sonoma County Union High School District. Employee activities are planned at District schools to celebrate the contributions of our District employees. Trustee Landry moved to approve Resolution #16.April.2010-2011 Declaring Tuesday May 17, 2011 Employee Appreciation Day For West Sonoma County Union High School District. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Roll call vote: Trustee Landry, yes, Trustee Devoto, yes, Trustee Noe, yes, Trustee Stecher, yes, Trustee DeSart, absent. Approved by 4 yes, 0 no, 1 absent.

D. 7:10 P.M. PUBLIC HEARING REGARDING CONSIDERATION OF ENTERING INTO ENERGY SERVICE DESIGN-BUILD CONTRACT FOR MULTI-CAMPUS SOLAR PHOTOVOLTAIC PROJECT PURSUANT TO GOVERNMENT CODE SECTION 4217.10 ET SEQ. – The Public Hearing was opened at 7:10 p.m. Jerry Anderson, Architect with Quattrocchi Kwok Architects was introduced along with Brent Johnson of Sage Renewables Consulting. The Public Hearing was closed at 8:00 p.m.

The following discussion took place regarding:

- Tor Allen spoke about the education value of solar in the classroom
- Stellar Energy representative reported they are a local vendor and very much want to be a part this project
- Process of inviting bidders
- Process of accepting bids
- RFP process
- Reviewed the design with bidders
- Laguna and Analy are on separate meters
- Tennis court electrical usage
- El Molino main meter in the middle of the campus
- Performance based RFP
- Systems should not produce more power than needed
- Required 10 year performance guarantee
- 25 year maintenance program
- 2-3 years of data from PG&E

- CSI rebates from PG&E
- Need to remind employees to "power down"
- Schedule system to produce power by the end of September
- Complete construction by the time school starts
- Design lighting
- No loss of parking
- Integrating existing system with the new system
- Provision for curriculum development
- Summary of Preferred Bid Financial Performance
- Annual General Fund Relief
- Maintenance contract cost
- Comparative cost and payback

E. CONSIDERATION OF APPROVAL OF RESOLUTION #17.APRIL.2010-2011 AUTHORIZING THE DISTRICT TO ENTER INTO ENERGY SERVICE DESIGN-BUILD CONTRACT FOR MULTI-CAMPUS PHOTOVOLTAIC PROJECT PURSUANT TO GOVERNMENT CODE SECTION 4217.10 ET SEQ. – Mr. McDonald reviewed the resolution that would authorized the district to enter into an energy service design-build contract for multi-campus photovoltaic project. Brent Johnson of Sage Renewables Energy Consulting explained the process and reviewed the following:

- Summary of Preferred Bid Financial Performance
- Annual General Fund Relief
- Comparative Cost and Payback
- Solar RFP Quals Scoring – Summary
- Solar RFP Proposal Scoring – Summary
- Summary of Bids: System Sizes, Performance and Cost

Mr. Johnson reported the selected and recommended company is Real Goods Solar. Trustee Noe moved to approve Resolution #17.April.2010-2011 Authorizing The District To Enter Into Energy Service Design-Build Contract For Multi-Campus Photovoltaic Project Pursuant To Government Code Section 4217.10 ET SEQ. Trustee Devoto seconded the motion. Roll Call Vote: Trustee Landry, yes, Trustee Devoto, yes, Trustee Noe, yes, Trustee Stecher, yes, Trustee DeSart, absent. Approved by 4 yes, 0 no, 1 absent.

F. PROGRAM AND FUNDING OF ANALY NURSERY SCHOOL – Mr. Jorgensen introduced Faun Etienne and Christina Bush, teachers at Analy Nursery School. Mr. Jorgensen gave an overview of Analy Nursery School's financial situation. The following items were reviewed:

- 2009-10 budget
- Revenue and expenses
- Ending Balance
- 2010-11 budget
- Revenue and expenses
- Ending balance
- Support from the state, through the district
- Fundraising
- Cut expenses by decreasing health care costs
- Can meet this year's demands, concerned about next year
- Recommendation to allow opportunity to raise the funds, then reevaluate
- Increased cost with needs of scholarships for families
- Analy Nursery School one of the lowest cost preschools in the community

A discussion followed regarding the following:

- 2010-11 budget
- Mr. Jorgensen reviewed the budget worksheet
- State money for preschools
- Researching grants and a grant writer
- Contact the 4C's
- ACES funding
- 40 children served at Analy Nursery School
- Parenting classes for parents

Recommendation and direction from the Board was to continue on the same course to provide support for Analy Nursery School this school year and reevaluate next year, February 2012.

G. DISTRICT GOAL SETTING PROCESS AND DISTRICT GOALS FOR 2011-2012 – Mr. McDonald reported and reviewed the goal setting process for next year. Goals for 2010-2011 are worth continuing on for another year. The following discussion took place regarding:

- Focus on fiscal picture
- Rolling goals over to next year is appropriate
- The goal setting process is valuable
- Goal setting meetings are a good place to make plans for future
- Many items on the plate this year with facilities improvements
- Goal setting meeting next year

The Board decided to forgo a formal goal setting meeting and calendar in May or June.

H. CONSIDERATION OF APPROVAL OF ADDITIONAL SPECIAL BOARD MEETINGS AND/OR CANCELLATION OF APRIL 27 GOAL SETTING REGULAR MEETING – Mr. McDonald reported that he contacted the partner districts to identify evenings that would have the fewest conflicts with school activities in order to schedule three special board meetings / town hall meetings. The meetings will be held at Monte Rio School, Analy High School, and El Molino High School. The dates that worked best; Tuesday April 19, May 2, 3 or 10. A discussion took place regarding:

- Conflict with May 2
- Move forward with Tuesday dates
- Limit meeting to an hour

The following dates were agreed upon for the special board meetings:

- Tuesday, April 19, 2011 at El Molino High School
- Tuesday, May 3, 2011 at Monte Rio School
- Tuesday, May 10, 2011 at Analy High School
- Informal meeting set up

Trustee Noe moved to approve Additional Special Board Meetings And /Or Cancellation of April 27 Goal Setting Regular Meeting. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent.

I. CONSIDERATION OF APPROVAL OF RESOLUTION #18.APRIL.2010-2011 PROVIDING FOR THE ISSUANCE AND SALE OF TAXABLE DIRECT-PAY NEW CLEAN RENEWABLE ENERGY GENERAL OBLIGATION BONDS, ELECTION OF 2010, SERIES A NOT TO EXCEED $1,920,000.00 – Mr. McDonald reviewed the resolution and introduced Greg Isom, of Isom Advisors. Mr. Isom reviewed the process for the issuance and sale of Clean Renewable Energy Bonds. Mr. Isom recommends the Superintendent and Assistant Superintendent meet with representatives of bond rating company in San Francisco to establish a favorable investment rating which will then generate advantageous interest rates for the District's bond sales. Trustee Landry moved to approve Resolution #18.April.2010-2011 Providing For The Issuance And Sale Of Taxable Direct-Pay New Clean Renewable Energy General Obligation Bonds, Election Of 2010, Series A

Not To Exceed $1,920,000.00. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

J. CONSIDERATION OF APPROVAL OF RESOLUTION #19.APRIL.2010-2011 PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2010, SERIES B NOT TO EXCEED EIGHT MILLION DOLLARS ($8,000,000) – Mr. McDonald reviewed the resolution. Greg Isom, of Isom Advisors reviewed the process for the issuance and sale of General Obligation Bonds. Trustee Noe moved to approve Resolution #19.April.2010-2011 Providing For The Issuance And Sale Of General Obligation Bonds, Election of 2010, Series B Not To Exceed Eight Million Dollars ($8,000.000). Trustee Landry seconded the motion. A brief discussion took place regarding the resolution amount has been changed to (6,000,000), copies were distributed to the Board. Approved by 4 yes, 0 no, 1 absent.

K. CONSIDERATION OF APPROVAL OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Mr. Jorgensen reported the District is annually required to adopt a Declaration of Need. Trustee Landry moved to approve the Declaration of Need for Fully Qualified Educators. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

L. CONSIDERATION OF APPROVAL OF RESOLUTION #20.APRIL.2010-2011 URGING THE STATE LEGISLATURE TO SUPPORT STATE CONSTITUTIONAL AMENDMENT 5 ALLOWING LOCAL PARCEL TAXES TO BE PASSED WITH A 55 PERCENT VOTE – Mr. McDonald reviewed the resolution. Trustee Landry moved to approve Resolution #20.April.2010-2011 Urging The State Legislature To Support State Constitutional Amendment 5 Allowing Local Parcel Taxes To Be Passed With A 55 Percent Vote. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

M. FIRST READING OF RECOMMENDED REVISION OF ADMINISTRATIVE REGULATION 4040 EMPLOYEE USE OF TECHNOLOGY – Mr. Jorgensen reviewed the revision to Administrative Regulation 4040 regarding email retention. Mr. Ballard, Site Technology Specialist reviewed the legalities of email retention and the systems that are in place. The Board requested this item be brought back on the Consent Calendar in May.

N. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY 6153 SCHOOL SPONSORED TRIPS AND ADDITION OF ADMINISTRATIVE REGULATIONS 6153 – Mr. McDonald reviewed the need to review and revise Board Policy 6153 and add Administrative Regulation 6153. Analy teacher, Andy Del Monte is inquiring on the possibility of taking his students next spring to the Ukraine, the Sister City of Sebastopol. A discussion followed:

- Focus of curriculum
- Appreciate the amount of work to take students to another country
- Move forward with revision to Board Policy and Administrative Regulation
- Check into the medical insurance requirement

The Board requested this item be brought back on the Consent Calendar in May.

O. FIRST READING OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF STANDARDS–ALIGNED INSTRUCTIONAL MATERIALS IN ADVANCED PLACEMENT MICROECONOMICS – Mr. McDonald reviewed the course for Advanced Placement Microeconomics. The Board requested this item be brought back to the Consent Calendar in May.

P. FIRST READING OF PROPOSED NEW COURSE OF STUDY FOR WORLD CIVILIZATION (NON-COLLEGE PREPARATORY) AT EL MOLINO HIGH SCHOOL – Mr. McDonald reviewed new course of study for World Civilization. El Molino teacher, John Grech reviewed the process and the positive impact this course will have on the students. The Board requested this item be brought back to the Consent Calendar in May.

Q. FIRST READING OF PROPOSED NEW COURSE OF STUDY FOR U.S. HISTORY (NON-COLLEGE PREPARATORY) AT EL MOLINO HIGH SCHOOL – Mr. McDonald reviewed course of study for U.S. History. El Molino teacher, Bill Olzman, reviewed the course and the positive impact this course will have on the students. The Board requested this item be brought back to the Consent Calendar in May.

V. FUTURE AGENDA ITEMS

A. FIRST READING OF RECOMMENDED REVISION OF BOARD POLICY REVIEW AND REVISE INTERDISTRICT AND INTRADISTRICT ATTENDANCE POLICIES AND PROCEDURES

B. CONSIDERATION OF APPROVAL OF RECOMMENDED REVISION TO DISTRICT STUDENT WELLNESS PLAN FOR 2011-2013

C. BOARD SELF-EVALUATION

D. DISTRICT AND SITE ACCOUNTABILITY REPORT CARDS – MAY

E. RECOGNIZE RETIRING EMPLOYEES – MAY

F. BECKY HOPPER AWARD – MAY

G. CONSIDERATION OF APPROVAL OF AMENDED MEMORANDUM OF UNDERSTANDING FOR WEST COUNTY SPECIAL EDUCATION AND SPECIAL SERVICES CONSORTIUM EFFECTIVE JULY 1, 2011 THROUGH JUNE 30, 2014 – MAY

H. QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER

VI. ADJOURNMENT – The meeting was adjourned at 9:21 p.m.

Respectfully submitted by Executive Secretary Karen Lamb

Karen Lamb

Approved and entered into the official minutes of West Sonoma County Union High School District on this 11th day of May, 2011.