

In compliance with Government Code § 54954.2(a), The West Sonoma County Union High School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Karen Lamb, Executive Secretary to the Superintendent, West Sonoma County Union High School District, 462 Johnson Street, Sebastopol, CA 95472, (707) 824-6412.

"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

August 26, 2009
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:15 p.m. Open Session
5:20 p.m. Closed Session
Approximately 6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:15 p.m.
- B. ROLL CALL
 - Present
 - Absent
Kellie Noe, President
 - Diane Landry, Vice-President
 - Jeanne Fernandes, Clerk
 - Susan Devoto, Trustee
 - David Stecher, Trustee
 - Keller McDonald, Superintendent
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION – Recessed to closed session at 5:20 p.m.
ACTION UPON THE FOLLOWING ITEMS:
 - 1. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - c. Coaches
 - 2. OTHER PERSONNEL
 - a. Probationary 2 to Tenured Status
 - 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 - a. Classified Resignation
 - 4. EVALUATIONS
 - a. Superintendent
 - b. Management Employees
 - c. Certificated Employees
 - d. Supervisory and Confidential Employees
 - e. Classified Employees

Minutes –August 26, 2009 – Page 2

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen/Bob Latchau

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

6. PENDING LITIGATION – 1 CASE (Government Code Section 54956.9)

E. RECONVENE TO OPEN SESSION - Reconvened to open session at 6:09 p.m.

F. PLEDGE OF ALLEGIANCE - Trustee Fernandes led the Pledge of Allegiance.

G. APPROVAL OF THE AGENDA - Trustee Fernandes moved to approve the agenda. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent.

H. CONSENT CALENDAR: Trustee Devoto moved to approve the Consent Calendar. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent.

1. CONSIDERATION OF APPROVAL OF JUNE 24, 2009 BOARD MINUTES

2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST

3. CONSIDERATION OF APPROVAL OF SUPERINTENDENT'S RATIFICATION OF OVERNIGHT FIELD TRIP REQUESTS

4. CONSIDERATION OF APPROVAL OF 2008-2009 WARRANT REGISTERS JUNE 18, 2009 THROUGH JUNE 30, 2009 AND JULY 1, 2009 THROUGH AUGUST 19, 2009

5. CONSIDERATION OF APPROVAL OF JOB DESCRIPTION TITLE I COORDINATOR, DISTRICT LEVEL AND SITE LEVEL

6. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS REPORT

7. CONSIDERATION OF ADOPTION OF STANDARDS-BASED TEXTBOOKS FOR FRENCH 3

8. CONSIDERATION OF APPROVAL OF STUDENT TEACHING AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT AND SONOMA STATE UNIVERSITY

9. CONSIDERATION OF APPROVAL OF DECLARATION OF SURPLUS TELEPHONE EQUIPMENT

10. CONSIDERATION OF APPROVAL OF 2009-2010 MEMORANDUM OF UNDERSTANDING BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND SONOMA COUNTY OFFICE OF EDUCATION (SCOE) FOR SPEECH AND LANGUAGE SERVICES

11. CONSIDERATION OF APPROVAL OF 2009-2010 MEMORANDUM OF UNDERSTANDING BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND FORESTVILLE UNION SCHOOL DISTRICT (FUSD) FOR SPEECH AND LANGUAGE SERVICES

I. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None

J. CLOSED SESSION REPORT

1. ACTION TAKEN – Trustee Fernandes reported the Board took the following action in closed session: The Board of Education approved to employ the following certificated individuals:

Minutes –August 26, 2009 – Page 3

- Tamme Koehn, .63 FTE School Psychologist, Consortium, effective August 19, 2009
- Richard Pearson, .50 FTE Science Teacher, LHS, effective August 18, 2009
- Katherine Oitzinger, .40 FTE Science Teacher, EMHS, effective August 18, 2009
- Faun Etienne, Analy Nursery School Teacher, effective August 31, 2009
- Jim Winkler, Russian River Ramparts Coordinator, effective August 18, 2009
- Dani Barese, Title I Coordinator, effective August 18, 2009
- Laura Schmitt, AHS Short Term Independent Study Coordinator, effective August 18, 2009
- Katherine Oinzinger, EMHS Short Term Independent Study Coordinator, effective August 26, 2009
- Alan Murakami, Psychologist Team Leader Days (6 per school year), effective August 18, 2009

The Board of Education approved to increase the FTE of the following employees:

- Dave Ramalia, to .68 FTE, Nuevo Leon, effective August 18, 2009
- Gianna De Persiis Vona, to .68 FTE, LHS, effective August 18, 2009
- Lily Smedshammer, to 1.0 FTE, AHS, effective August 18, 2009
- Laura Dixon, to .72 FTE, Consortium, effective August 18, 2009
- Catherine Grace, increase team leader days by three days, effective August 18, 2009

The Board of Education approved to employ the following classified individuals:

- Pablo Mendoza, EMHS Head Custodian, effective August 17, 2009
- Dori King, EMHS Instructional Assistant, effective August 19, 2009
- Kai Hamblin, EMHS Campus Supervisor, effective August 24, 2009

The Board of Education approved to rehire the following classified employees:

- Sheila Friedman, AHS Instructional Assistant, effective August 20, 2009
- Ashley Loyha, Consortium Behavior Assistant, effective August 17, 2009
- Sam Avalos, EMHS Custodian I, effective August 17, 2009
- Vicki Holden, EMHS Substitute Instructional Assistant, effective August 28, 2009

The Board of Education approved the following fall coaches:

Position	Analy	El Molino
Football – Boys		
Head	Daniel Bourdon	Mike Roan
Assist.	Kenny Knowlton	Matt Transue
Assist.	Nick Royer**	Kai Hamblin
Assist.	Dave Mantooth	
J.V. Head	Joe Maloney	Mousa Husary
Assist.	Daniel Gill **#	Ryan Hopkins
Frosh Head	Tom Tosti	Randy Parmeter
Assist.		Dave Ramalia
Volunteer	Nikko Miller	Larkin Jormi**
Volunteer	Bryan Carter	Clay Thistle
Volunteer	Toby Carpenter	Kyle Sheets
Volunteer	Russ Olson	Derrick Sheets
Volunteer	Jason Carpenter **	
	Mike Barnard	
	Keith Shoulders **	
	Rob Royer	
	Randy Lingle	
	Steve Silveria	
Soccer – Boys		
Varsity Head	Peter Meechan	Dan Calmeyer
JV Head	Martin Linley	Dan Calmeyer

Volunteer	Jimmy Olvera **	William Newman**
Soccer – Girls		
Varsity Head	Joseph Heil	Julius Ujeh
JV Head	Matt Shubin	Amador John**
Volunteer	Brittney Briones	
Cross Country		
Head	Kim Illian	Darryl Beardall
Assist.	John Taylor **	Wendy Keeler
Volleyball – Girls		
Varsity Head	Nancy Williams	Leslie Grassl
J.V. Head	Holley Folendorf	Bob Geissenger
Frosh Head	Katie McCollister	Taylor Manton
Volunteer	Becky Olson	
Tennis – Girls		
Head	Rick Passero	Jen Ham
Golf – Girls	Dianne Lloyd	

The Board of Education approved to move the following employees from probationary 2 status to tenured status:

- > Daniel Bourdon, .90 FTE
- > Daniel Calmeyer, 1.0 FTE
- > Tara Crawford, .80 FTE
- > Laura Dixon, .72 FTE
- > Lucia Garcia-Almonaci, 1.0 FTE
- > Earl Passamonte, 1.0 FTE
- > Katya Robinson, .80 FTE
- > Lily Smedshammer, 1.0 FTE
- > Matt Transue, 1.0 FTE

The Board of Education accepted a letter of resignation from Michael McAuley, Consortium Behavior Assistant, effective July 31, 2009

The Board of Education accepted a letter of resignation from Vicki Holden, EMHS Student Store Coordinator, effective August 27, 2009

The Board of Education approved a request for a .60 FTE leave of absence from Christa Forslund, Consortium School Psychologist for the 2009-2010 school year, effective August 18, 2009

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN - None

III. REPORTS

A. PRINCIPALS

Doria Trombetta, El Molino Principal, reported that El Molino had a good beginning of school. The El Molino FFA program did wonderful at the Sonoma County Fair. Ms. Trombetta reported that the summer step up classes went well. The freshman welcome party was very well attended and athletics are underway. El Molino will have two activity challenges, Safe School Ambassador and Challenge Day. El Molino’s new employees will be introduced at the September Board meeting. With all of the transitioning and shifting of teachers and responsibility, all is going well. There is a new generation of leadership and five

Minutes –August 26, 2009 – Page 5

new department chairs. The superintendent and Board members are invited to come to El Molino at 9:30-11:00 a.m. on Thursday, August 27 to view the grape harvest with Mr. Dutton, the ROP folks from SCOE will be attending as well as the Press Democrat. Ms. Trombetta reviewed AP scores. Back to School Night will be Thursday, September 10 at 6:00 p.m. The Site Council will meet next week. The computer lab is close to being complete.

Chris Heller, Analy Principal, reported that Analy High School hosted summer school this year and the grounds are in good shape. Analy hosted their first freshman tiger transition in which 250 freshmen attended. A senior buddy is paired up with a freshmen to help with the transition and show the freshmen around the campus. Analy FFA did really well at the Sonoma County Fair this summer. The FFA also won 5th place chapter at the California State Fair this summer. Mr. Heller reported that Analy had an efficient start of school. Enrollment is at 1245. Mr. Heller reviewed advance placement scores. Back to School Night is on Thursday, September 3 at 6:15 p.m. Mr. Heller thanked the Administration and the Board for saving programs.

Brenda Hoff, Laguna Principal, reported Laguna had a great start of school. The transition has been, extremely smooth with four new teachers this year. Ms. Hoff reported there is an outstanding group of students at Laguna. Ms. Hoff met with all twenty-six new students that entered into Laguna. Enrollment looks great at ninety-seven and the Community Day School is starting at one and two more students on the way. Analy Nursery School has hired a teacher. This will be a WASC and Model School year at Laguna. Ms. Hoff reported that she is thrilled to be a member of the Laguna family.

B. ASSOCIATION REPRESENTATIVE

Ed Lynch, WSCTA Co-President, thanked the Superintendent for working on the retirement issue. Mr. Jorgensen has been very responsive to class size questions and discussions. Mr. Lynch reported he does not anticipate major negotiations this year.

Mark Ballard, CSEA, President reported he had a very busy summer. In July he traveled to Sacramento to a conference regarding the budget cuts to transportation. In August Mr. Ballard attended the 83rd annual conference in San Jose. The District has new “hold” music on the CISCO phones.

C. BOARD MEMBERS

Trustee Stecher – no report

Trustee Devoto reported she is looking forward to the new school year

Trustee Fernandes reported she cannot attend the special board meeting on September 14, 2009. She also reported that she thoroughly enjoyed going to the fair to see our FFA student’s projects

Trustee Landry reported she will be attending Back to School night at Analy

Trustee Noe - absent

D. SUPERINTENDENT- Mr. McDonald recognized and commended the teachers that travel from one site to another in our District. This is a tough challenge for everyone and the teachers have stepped up to the challenge in one way to help pursue and help solve the staffing problem. Mr. McDonald recognized the administrators, sites, counselors and association in regards to class sizes, there has been hard work by all the stakeholders. Enrollment has stabilized from the first week of school. The sites are doing a great job getting students registered. Health issues could impact our enrollment. District and school web sites will be updated by the end of week with H1N1 information.

- Outcomes from state budget revision – Mr. McDonald reported that Mr. Jorgensen will be reporting on the state budget.

Minutes –August 26, 2009 – Page 6

- Suspension of CAHSEE graduation requirement for special needs students – Mr. McDonald reported that the state has suspended this requirement for identified special need students
- Bus transportation service changes – West County Transportation Agency along with the District has examined every bus route in our district. The recommendation came to consolidate three El Molino bus runs into two. The transition has not been as smooth as we had hoped. The WCTA is enforcing the bus pass rule immediately. The El Molino activity bus now stops in Monte Rio.
- Community Day School funding – There are CDS issues that have been created by the state budget revision
- Reduced student school days (instructional time) allowed – Mr. McDonald reported that the student calendars can be reduced to 175 days, or go to school fewer hours, our district calendar is a negotiable item with WSCTA.
- Summer ROP step-up classes at El Molino – Mr. McDonald recognized the ROP teachers that were involved in the step-up classes, Joan Vreeburg, Seth Friesen and Martin Curtis.

IV. DISCUSSION AND ACTION ITEMS

- A. SCHOOL REGISTRAR RESPONSIBILITIES FOR CALIFORNIA LONGITUDINAL PUPIL ACHIEVEMENT DATA SYSTEM (CALPADS) – Mr. McDonald reviewed the CALPADS system. Our District has dedicated employees who have taken on extra work to get our district in line and developing a coordinated system at our schools. The District applied for and participated in a grant to adopt this system. Mr. McDonald introduced Lori Bruhner El Molino registrar, Nancy Siebert, Analy registrar, Ramona Davis, Laguna registrar and Barbara DeCaro, the support person in the district office. A discussion followed regarding:
- Information storage system
 - Tracking school progress
 - Tracking student progress
 - Effects of the new CalPADS system
 - Registration forms
 - Elimination of CBEDS, SNOR
 - Special Education students information confidential
 - Reporting to start in October
- B. CONSIDERATION OF APPROVAL OF SITE DISCIPLINE REPORTS FOR 2008-2009 – Mr. McDonald reviewed the site discipline reports. Trustee Fernandes moved to approve the Site Discipline Report for 2008-2009. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no. A brief discussion followed:
- Consistency year to year
 - Number of incidents
 - Appreciate the uniformity
- C. IMPACT OF STATE BUDGET REVISION ON DISTRICT 2009-10 BUDGET – Mr. Jorgensen reviewed the following:
- 2009 -10 Budget Update
 - The California Education Budget Development Process
 - The Results on State Revenues
 - Education Takes the Biggest Hit
 - Revenue Limit Deficit History 2009-10
 - Future Revenue Limit COLAs
 - Lottery
 - One-Time Reduction to RL for Categoricals
 - Categoricals 2009-10

Minutes –August 26, 2009 – Page 7

- 2009-10 Categorical Programs
- 2008-09 through 2012-13 Categorical Apportionments Based on 2007-08 Funding
- Five years of Flexibility (2008-09 to 2012-13) Additional Areas
- Additional Areas
- Cash Flow
- State and K-12 Cash Flow
- What's New for WSCUHSD?
- What's Next?

A discussion followed regarding the following:

- COLA
- CSBA lawsuit
- Large repayment at the beginning of the year
- Close eye on cash flow
- Stimulus funds
- Cash flow review
- 175 day school year
- Collapse of public education
- Value tax
- Expand tax base
- Board contribution in finding a solution to make a difference
- Write letters as a Board to the state
- Look to the County Office for support
- Empowering the state
- Use resources to get to the education community connections
- New CSBA president

- D. OPPORTUNITIES FOR THE DISTRICT TO REALIZE COST SAVINGS FROM WATER AND ENERGY PROJECTS – Mr. McDonald reported the District is looking at all ways to conserve energy and water use. The current state education budget crisis has created an opportunity for the District to ultimately save money by investing in additional projects designed to reduce water and energy costs. The following discussion followed:

- Cost of water plus sewer
- Decrease potable water use
- Possibility of a well
- Forestville Water Agency is working with the school district
- Drought landscaping
- Building a septic system
- Photovoltaic bond money
- Clean and renewable energy bonds
- Appliances not owned by district
- Deferred Maintenance Hardship grant

- E. RESULTS OF SURVEYS OF STUDENTS AND PARENTS WITH INTERDISTRICT AND INTRADISTRICT ATTENDANCE AGREEMENTS, NOVEMBER 2008 THROUGH JULY 2009 – Mr. McDonald reported that in March 2008 the District began surveying students and parents with approved interdistrict and intradistrict attendance agreements. The surveys are intended to try to learn more about what attracted students to our district or leave our district. The reasons have not changed much from the last survey and there are a fair number of returns. There will be an addition to the survey questions regarding how people find out about our schools. A brief discussion followed:

- Information is great
- Comments on staff support from parents

Minutes –August 26, 2009 – Page 8

F. DISCUSSION OF IMPACT OF SCHOOL START TIMES ON STUDENTS AND PROGRAMS – Mr. McDonald introduced Dawn Larue a community member and parent who provided information and research on the impact of school start times. Ms. Larue was hoping to revisit the survey that was taken some years ago. The following comments were made:

- School athletics
- Bussing
- After school jobs
- Task force 12 years ago for research
- New research done since last survey
- Not an overwhelming response to changing the times 12 years ago
- Elementary school start times
- Flexible high school schedules
- Student safety before and after school
- Options to take online courses

G. CONSIDERATION OF APPROVAL OF ASSIGNMENTS OUTSIDE OF CREDENTIAL AREA – Mr. Jorgensen reviewed the core subject teaching assignments for 2009-2010. Trustee Stecher moved to approve the Assignments Outside Of Credential Area. Trustee Fernandes seconded the motion. Approved by 4 yes, 0 no, 1 absent.

H. CONSIDERATION OF APPROVAL OF RESOLUTION #3.AUG.2009-2010 IN THE MATTER OF THE ELIMINATION/REDUCTION OF A CERTAIN POSITION IN THE CLASSIFIED SERVICE AND DIRECTING NOTIFICATION OF CLASSIFIED EMPLOYEES – Mr. Jorgensen reported that he and Mia Del Prete, Staffing Manager have met with Superintendent McDonald and Mark Ballard, Classified School Employees Association President, to discuss the proposed elimination of a certain position. The District has targeted areas in which a savings can be realized by eliminating the position. Trustee Fernandes moved to approve Resolution #3.AUG.2009-2010 In The Matter of the Elimination/Reduction of a Certain Position in the Classified Service and Directing Notification of Classified Employees. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent.

V. FUTURE AGENDA ITEMS

- A. INTRODUCTION OF 2009-2010 STUDENT BOARD REPRESENTATIVES – SEPTEMBER
- B. INTRODUCTION OF NEW DISTRICT EMPLOYEES – SEPTEMBER
- C. ANNUAL PUBLIC HEARING AND RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS – SEPTEMBER
- D. INFORMATIONAL REPORT ON “CAMEOS” PROJECT – SEPTEMBER

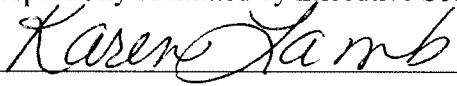
VI. FUTURE AGENDA ITEMS FOR SPECIAL BOARD MEETING ON SEPTEMBER 14, 2009

- A. CONSIDERATION OF APPROVAL OF RESOLUTION #4.AUG.2009-2010 IN THE MATTER OF ADOPTING THE GANN LIMIT
- B. CONSIDERATION OF APPROVAL OF WSCUHSD 2008-2009 UNAUDITED ACTUAL BUDGET

VII. ADJOURNMENT – The meeting was adjourned at 9:13 p.m.

Minutes –August 26, 2009 – Page 9

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 23rd day of September 2009.

