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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

### MINUTES

of a regular meeting of the Board of Trustees of the  
West Sonoma County Union High School District

November 9, 2011  
Analy High School Library  
6950 Analy Avenue  
Sebastopol, CA 95472

4:00 p.m. Analy solar project dedication

5:00 p.m. Open Session  
5:05 p.m. Closed Session  
6:00 p.m. Open Session

#### I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- |  |                       |
|--|-----------------------|
| <u>Present</u>                               | <u>Absent</u>         |
| David Stecher, President                     |                       |
| Kellie Noe, Vice-President                   |                       |
| Rebecca DeSart, Clerk                        |                       |
| Susan Devoto, Trustee                        |                       |
|  | Diane Landry, Trustee |
| Keller McDonald, Superintendent              |                       |
| Ashlin Neal, Student Board Representative    |                       |
| Lauren Feldman, Student Board Representative |                       |
| David Esqueda, Student Board Representative  |                       |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION – Recessed to closed session at 5:05 p.m.  
ACTION UPON THE FOLLOWING ITEMS:
- PUBLIC EMPLOYMENT
    - Certificated
    - Classified
    - Coaches
  - PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
  - EVALUATIONS:
    - Superintendent
    - Management Employees
    - Certificated Employees

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- d. Supervisory and Confidential Employees
- e. Classified Employees

**5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)**

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

- E. RECONVENE TO OPEN SESSION – The meeting was reconvened at 6:20 p.m.
- F. PLEDGE OF ALLEGIANCE - David Esqueda, Laguna Student Board Representative led the Pledge of Allegiance.

Trustee Stecher reported that Trustee Landry had sent in information regarding additional comments to be added to the minutes from the October 12, 2011 and November 2, 2011 special Board meeting.

- G. APPROVAL OF THE AGENDA – Trustee Noe moved to approve the agenda including the additional comments from Trustee Landry regarding the minutes from the October 12, 2011 and November 2, 2011 special Board meeting. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent.
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – None

Trustee Stecher requested that Lauren Felman, Analy Student Board Representative report at this time due to play rehearsal.

Lauren Feldman, Analy Student Board Representative reported that the fall drama production, Dead Man Walking will start on Friday, November 11 and continue for two weekends. The show will also perform in front of the entire student body on November 21. The Apple Game was a success as well as soccer this year. The volleyball team will be heading to the playoffs. The fall choir concert will be held in December.

- I. CONSENT CALENDAR: - Trustee Devoto moved to approve the Consent Calendar. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.
  - 1. CONSIDERATION OF APPROVAL OF OCTOBER 12, 2011 BOARD MEETING MINUTES
  - 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
  - 3. CONSIDERATION OF APPROVAL OF DONATIONS
  - 4. CONSIDERATION OF APPROVAL OF 2011-2012 WARRANT REGISTERS OCTOBER 6, 2011 THROUGH NOVEMBER 2, 2011
  - 5. CONSIDERATION OF APPROVAL OF CERTIFICATED SENIORITY LIST
  - 6. CONSIDERATION OF APPROVAL OF REVISIONS TO BOARD POLICY 5141.31 IMMUNIZATIONS AND PROPOSED ADDITION OF ADMINISTRATIVE REGULATION 5141.31 IMMUNIZATIONS
  - 7. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT

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- 8. CONSIDERATION OF APPROVAL OF REQUEST FOR FUNDING WAIVER FOR COMMUNITY DAY SCHOOL FOR 2009-10 AND 2010-11
- 9. CONSIDERATION OF APPROVAL OF NOVEMBER 2, 2011 SPECIAL BOARD MEETING MINUTES

**J. CLOSED SESSION REPORT**

- 1. ACTION TAKEN – Trustee DeSart reported The Board of Education approved the employment of Krystin Bradford, Analy Nursery School teacher, .40 FTE, effective November 1, 2011

The Board of Education approved moving the following Temporary status employees to Probationary 1 status effective August 16, 2011:

- ✓ Becky Raymond
- ✓ Cathy Ferland
- ✓ Chris Correa
- ✓ Kate Oitzinger

The Board of Education approved moving the following Temporary status employee to Probationary 2 status effective August 16, 2011:

- ✓ Rich Pearson

**Coaches:**

# = Employment contingent upon fingerprint clearance

\*\* = Pending completion of CIF training

<b>Position</b>	<b>AHS</b>	<b>EMHS</b>
<b>Boys Varsity Head Basketball</b>	Brett Page	Ruben Noles
<b>Boys J.V. Head Basketball</b>	Sam Bassett	Byron Easton***
<b>Boys Frosh Head Basketball</b>	Mike McBride	Keith Nordby
<b>Volunteers</b>	Jason Page	Jim Carey
	Ben Morita	
	Dustin Rochealeau	Devin Graves
	Nick Aronis***	
<b>Girls Varsity Head Basketball</b>	Earl Passamonte	Melissa Jones
<b>Girls J.V. Head Basketball</b>	Jeff Ogston	Christopher Westover***
<b>Girls Frosh Head Basketball</b>	Audra Cutler	TBD
<b>Volunteers</b>	Jessica Bull	
	Janelle Arnold	
<b>Varsity Head Wrestling</b>	Ryan Stevens	Bill Borges
<b>J.V. Head Wrestling</b>	James Stevens	Chris Correa
<b>Volunteers</b>	James Stevens	Bob Christiansen
	Jimmy Stevens	Mari Caswell***
	Tyson Stevens	
	Ron Wallace	
	Joe Sybrian	

The Board of Education accepted the resignation from Teresa Fogolini, Analy Nursery School Teacher, effective October 31, 2011

**II. COMMUNICATION**

**A. VERBAL**

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- B. WRITTEN – Mr. McDonald reported he received emails from three teachers and two community members regarding Measure I facilities. The Board has received those emails. California School Board Association (CSBA) is seeking nominations for the CSBA Delegate Assembly. This information will be included in TGIF.

### III. REPORTS

#### A. STUDENT BOARD REPRESENTATIVES

David Esqueda, Laguna Student Board Representative reported Laguna held a voice of democracy contest. The seniors are writing a paper called Overcoming Obstacles. Efrén Carrillo, Sonoma County Supervisor will be speaking to the students at Laguna. The students enjoyed a barbeque lunch.

Ashlin Neal, El Molino Student Board Representative reported the sophomores and Leadership class held a bingo night fundraiser. The Bob Burkes fundraiser will be on March 10, 2012. The Homecoming game and dance went well and were well attended. The volleyball team went to the NCS in Vallejo. Club Day was held at the end of October and was very successful.

#### B. PRINCIPALS

Chris Heller, Analy Principal welcomed the Board back to the newly updated library. The library came together with the work of the Education Foundation and the community. WASC preparations are going well. Analy has held 3 recruiting middle school tours for incoming parents. There will be 2 more tours held in February or March. Raul Guerrero, Vice-Principal has headed up the ELAC Program which 50 parents and students attended. Mr. Heller reported on the issue of student capacity in the Analy band room. The issue was raised at the special board meeting last week, Tim Sewell, Director of Maintenance and Chief Braga of the Sebastopol Fire Department are working on the specifics.

Brenda Hoff, Laguna Principal reported they held the CAHSEE exam last week. Diana Rich of the Sebastopol Cultural Community Center met with Ms. Hoff regarding a school to career program.

Doria Trombetta, El Molino Principal gave a brief update on WASC and a Program Improvement course. Ms. Trombetta was able to attend a CalPads conference last evening. The Russian River Rotary dinner was held at El Molino, the fundraiser raised \$2000. The student shadowing program is on the way and the parent tours parallel with the shadowing dates. El Molino night is January 19. The Holiday Families program will be up and running soon and Ms. Trombetta wished all a Happy Thanksgiving.

#### C. ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA – Mr. Ballard reported on the CalPers Retirement system. Mr. Ballard reviewed the CSEA contract process and looking forward to the start of negotiations.

Bill Olzman, WSCTA President – Mr. Olzman gave a brief report on the WASC process. He also reviewed the news regarding the state of Wisconsin and their negotiating rights. Mr. Olzman reported the professional staff at El Molino is willing to work hard to get the school out of Program Improvement and negotiations are coming up.

#### D. BOARD MEMBERS

Trustee Landry – Absent

Trustee Devoto - No report

Trustee DeSart reported it was nice to be back at the meetings. Trustee DeSart is impressed with the commitment level in this District to students, doing more with less.

Trustee Noe – No report

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Trustee Stecher – No report

### E. SUPERINTENDENT

- Mr. McDonald reported on the Analy and El Molino SAT scores.
- Annual report of total liabilities for Redwood Empire School Insurance Group workers' compensation insurance program – Mr. McDonald reported the total amount of liabilities and RESIG has sufficient funds to pay all outstanding liabilities. Mr. McDonald reported that the funding of these liabilities is in compliance with the GASB 10 standards.
- School Talk Radio outreach to Hispanic/Latino community – Mr. McDonald recognized the work of Raul Guerrero, Analy Vice-Principal and Marilu Saldana, Counselor at El Molino for taking their time to use the opportunity that bought air time on two Hispanic radio stations. A half hour program aired with messages and information to students.
- Solar project production monitoring – Mr. McDonald thanked the group for participating in the solar dedication held this evening. The web base solar monitoring system is up and running. Students, parents, and teachers can access the monitoring information.
- Measure I facilities improvement planning – Mr. McDonald reported that the special Board meeting held on November 2 was very well attended. Mr. McDonald will have a follow up meeting with QKA Architects to review the projects. A special Board meeting will be held on December 12, 2011 for a follow-up presentation the architects and financial advisors may be able to attend. A discussion about the items to be reviewed:
  - Drill down on the parameters that would impact funds at various levels
  - ADA issues
  - Specific questions
  - Next steps
  - Board to receive information to review prior to the meeting
  - Bathrooms are a high priority
  - Board to send Superintendent items they feel are important
  - Review bridge funding
  - Discuss direction for parcel tax
  - Project timeline
  - Bridge financing timing
  - Possible District funds for restroom repairs
  - Waiting on closeout on existing projects

## IV. DISCUSSION /ACTION ITEMS

- A. FIRST READING OF 2012 BOARD OF EDUCATION MEETING CALENDAR – Mr. McDonald reviewed the options of two calendars for 2012. This item will be brought back on the December agenda for a final approval.
- B. CONSIDERATION OF APPROVAL OF 2011-2012 BUDGET REVISIONS OCTOBER 1, 2011 THROUGH OCTOBER 31, 2011 – Mr. Jorgensen reviewed the following:
  - The Current Economic Environment
  - The State Budget
  - Percent of Change
  - Priorities
  - Summary of Potential “Trigger” cuts if State Revenue Assumptions Are Not Met by December 15
  - The Seven Day Option
  - Splitting the Pie

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- Reduction in Education
- School Services of California Inc.'s Financial Dashboard
- Trigger Timeline
- AB 114 Midyear Trigger
- Looking Ahead to 2012-13 and Beyond

A discussion took place regarding pulling the “trigger” and staying collaborative. Trustee DeSart moved to approve the 2011-12 Budget Revisions October 1, 2011 through October 31, 2011. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

- C. RECEIVE WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH DISTRICT FOR 2011-2012 – Mr. McDonald reported that the current three year contract expires June 30, 2012. WSCTA has submitted their initial list of contract articles they wish to negotiate. The Articles are 3- Wages, 4- Hours, 5- Class Size, 6- Health and Welfare Benefits, 9- Leaves, 10- Layoffs and 11-Employee Evaluation Procedures. Trustee Noe moved to receive the West Sonoma County Teachers Association (WSCTA) Initial Proposal for Contract Negotiations with District for 2011-2012. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent.

- D. CONSIDERATION OF APPROVAL OF PROPOSED DISTRICT BILITERACY AWARD – Mr. McDonald met with the representative's regarding the criteria that is being proposed for the Biliteracy Award. Mr. McDonald reviewed that administrators and teachers of English and World Languages in our District designed criteria for a WSCUHSD Biliteracy Award. A discussion took place regarding:

- States requirements are different than the high schools
- Discrimination against students and qualifications
- Goals of this award
- Students who excel
- Biliteracy award looks good on student transcripts
- Spanish speaking students that take AP English
- Teacher group using the model on the web site but leaving part of the model out
- Locally administered

Trustee DeSart called the question. Trustee DeSart made a motion to Approve the Proposed District Biliteracy Award. Trustee Noe seconded the motion. Trustee Noe amended the motion to add additional language stating that a score of 3 or better on the English Language Arts Exam. Trustee DeSart seconded the motion.

A discussion took place regarding the following:

- Refer the change of language to committee
- Need for additional information from committee

Trustee Stecher called for a vote on the original motion. 3 yes, 1 no, 1 absent.

Trustee Stecher called for a vote on the amended motion. 3 yes, 1 no, 1 absent.

It was determined by the Board and the Superintendent to send the Bileteracy Award language back to the committee to review and report back at a future meeting.

- E. BOARD POLICY REGARDING NAMING DISTRICT BUILDINGS AND FACILITIES AND ACKNOWLEDGEMENT OF SPONSORSHIP BY NON-SCHOOL ORGANIZATIONS – Mr. McDonald reviewed the need for policies and regulations regarding naming district buildings and facilities. Mr. McDonald reported that Trustee Landry who is unable to attend tonight's meeting supplied some information and ideas regarding naming facilities and buildings. The following items were discussed:

- Policies not in place at this time
- Sponsorship dollar amount regarding naming district building and facilities
- Sponsorship needs to align with our mission
- Sponsorship restrictions
- Sponsor evaluated and board approved

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- Duration of a sponsorship
- Permanently affixed signs or logos
- Districts aggressively seeking funds
- Reviewed Board policy model from Santa Rosa City Schools
- Draft potential board policy
- Trustee Stecher read Trustee Landry's recommendations

The Board recommends including in the Board policy the recommendations and suggestions from Trustee Landry and place on the Consent calendar for a second reading in December.

- F. FIRST READING OF PROPOSED REVISION TO BOARD POLICY 6163 AND ADMINISTRATIVE REGULATION 6163 STUDENT USE OF TECHNOLOGY – Mr. Jorgensen reported the District Technology Committee met to discuss the issues three times. The recommendations to the revisions to the Board Policy were reviewed. The following discussion took place regarding:

- Like the new updated policy
- Good that we are not shutting off social networking
- Email

The Board recommends bringing this item back to the Consent calendar in December.

- G. CONSIDERATION OF APPROVAL OF RESOLUTION #7.NOV.2011-2012 IN THE MATTER OF DEVELOPER FEES – Mr. Jorgensen reviewed the requirements regarding developer fees. The District is required to report annually on the accounting of fees. This report was made available for public viewing on October 18, 2011 and also available by mailing upon request. Trustee DeSart moved to approve Resolution #7.NOV.2011-2012 in the Matter of Developer Fees. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

- H. CONSIDERATION OF APPROVAL OF ASSIGNMENT OUTSIDE CREDENTIAL AREA – Mr. Jorgensen reviewed the sections and teacher. The teacher will have the opportunity to take the CSET during the 2012 summer. Trustee Noe moved to approve Assignment Outside Credential Area. Trustee DeSart seconded the motion. Approved by 4 yes, 0 no, 1 absent.

## V. FUTURE AGENDA ITEMS

- A. ORGANIZATIONAL MEETING – DECEMBER
- B. 2010-2011 ANNUAL AUDIT AND NOVEMBER 2010-JUNE 2011 MEASURE I BOND AUDIT - DECEMBER
- C. CONSIDERATION OF APPROVAL OF 2011-2012 FIRST INTERIM FINANCIAL REPORT – DECEMBER
- D. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WSCTA – DECEMBER
- E. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH WSCTA – DECEMBER
- F. CALIFORNIA DEPARTMENT OF EDUCATION AND DISTRICT PE TEACHER RECOMMENDATIONS ON EXEMPTION FROM 10<sup>TH</sup> GRADE PHYSICAL EDUCATION - DECEMBER
- G. CONSIDERATION OF APPROVAL OF SINGLE PLANS FOR STUDENT ACHIEVEMENTS – JANUARY
- H. PRESENTATION ON PROJECT MAKE CLASS OFFERED AT ANALY HIGH SCHOOL
- I. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY 5117 INTERDISTRICT ATTENDANCE PROCEDURES

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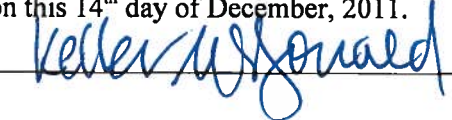
J. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 5116.1 INTRADISTRICT ATTENDANCE PROCEDURE

VI. **ADJOURNMENT** - The meeting was adjourned at 8:35 p.m.

Respectfully submitted by Executive Secretary Karen Lamb

  
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Approved and entered into the official minutes of West Sonoma County Union High School District on this 14<sup>th</sup> day of December, 2011.

  
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