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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

January 12, 2011
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|--------------------------------------------|---------------------------------------------|
| David Stecher, President | |
| Kellie Noe, Vice-President | |
| Rebecca DeSart, Clerk | |
| Susan Devoto, Trustee | |
| Diane Landry, Trustee | |
| Keller McDonald, Superintendent | |
| Gordon Allen, Student Board Representative | |
| Ashlin Neal, Student Board Representative | |
| | Jennifer Lara, Student Board Representative |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION – Recessed to closed session at 5:05 p.m.
ACTION UPON THE FOLLOWING ITEMS:
1. STUDENT DISCIPLINE CASE - #9-(10-11), #10-(10-11)
 2. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 4. EVALUATIONS:
 - a. Superintendent
 - b. Management Employees
 - c. Certificated Employees
 - d. Supervisory and Confidential Employees
 - e. Classified Employees

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5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen/Bob Latchau

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

- E. RECONVENE TO OPEN SESSION – The meeting reconvened to open session at 6:06 p.m.
- F. PLEDGE OF ALLEGIANCE - Gordon Allen, Analy Student Board Representative led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA - Trustee Landry moved to approve the agenda. Trustee Noe seconded the motion. Approved by 5 yes, 0 no.
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR: Trustee Landry moved to approve the Consent Calendar. Trustee Devoto seconded the motion. Approved by 5 yes, 0 no.
 - 1. CONSIDERATION OF APPROVAL OF DECEMBER 15, 2010 BOARD MINUTES
 - 2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUEST
 - 3. CONSIDERATION OF APPROVAL OF SUPERINTENDENT’S RATIFICATION OF OVERNIGHT FIELD TRIP REQUESTS
 - 4. CONSIDERATION OF APPROVAL OF DONATIONS
 - 5. CONSIDERATION OF APPROVAL OF 2010-2011 WARRANT REGISTERS DECEMBER 9, 2010 THROUGH JANUARY 5, 2011
 - 6. CONSIDERATION OF APPROVAL OF PARCEL TAX AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2010
 - 7. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS COMPLAINT REPORT
- J. CLOSED SESSION REPORT
 - 1. STUDENT DISCIPLINE – Trustee DeSart moved to approve the recommendations of the Administration in student discipline cases #9-(10-11) and #10-(10-11). Trustee Landry seconded the motion. Approved by 5 yes, 0 no.
 - 2. ACTION TAKEN – Trustee DeSart reported the Board took the following action in closed session:
 - Increase of .03 FTE of Tamme Koehn, Consortium School Psychologist, effective January 12, 2011
 - Employment of Mike Roan, El Molino P.E. Department Chair, effective January 1, 2011
 - Employment of Samuel Avalos-Torres, El Molino Custodian II, 1.0 FTE, effective January 10, 2011
 - Request from Tracy Klein to step down as the El Molino P.E. Department Chair, effective December 31, 2010
 - Request from Brenda Reed to decline the offer of employment as a Consortium Behavior Assistant, effective January 3, 2011

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II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN - None

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Ashlin Neal, El Molino Student Board Representative reported report cards have been mailed home. The Softball Crab Feed sold all 150 tickets to the event. At the Student Council meeting there was a discussion on what to do with the left over money from the 2008 and 2009 classes and combined with the 2010 class. The Council decided to purchase a new marquis for the school. Junior Night was held last night. The PSAT scores were handed out to students. The Pennies for Patience fundraiser is in progress. Monday January 24 is Dine and Donate at Mary's Pizza in Sebastopol, the money raised will go towards the El Molino ASB fund.

Gordon Allen, Analy Student Board Representative reported the boy's Basketball Team is second in the league. The Drama Program will participate in the Lenaea Festival. Mr. Allen gave an update on the honor band, honor choir and the debate team.

Jennifer Lara, Laguna Student Board Representative – Absent

B. PRINCIPALS

Doria Trombetta, El Molino Principal reported the first Site Planning Committee meeting was held on December 17 and the next meeting will be held on Wednesday, January 26. The spring semester opened smoothly. 2011-12 plans are in progress for registration, classes and programs. The 2012 WASC process has begun. Ms. Trombetta invited the Board to see the musical, Brigadoon which opens on February 3.

Chris Heller, Analy Principal reported Cindy Pilar from SCOE made a presentation to the Analy staff on core standards. The Advance Placement Parent Night is January 27, 2011. The date of the Prom is becoming a hot topic, the dates have been coordinated around finals and that has raised some concerns with students.

Brenda Hoff, Laguna Principal reported Jennifer Lara the current Student Board Representative will be unable to attend the monthly meetings. Ms. Hoff did appoint a new representative, Sofia Armstrong, she will be at the February meeting. Laguna was awarded the Model School Award. Starting the second semester Laguna has received fifteen new students. The CDS enrollment is up to six students. Laguna's Counselor, Kim Finch will be out for some time due to a broken elbow, staff is covering until her return.

C. ASSOCIATION REPRESENTATION

Susan Swanson, WSCTA Co-President reported teachers held a meeting regarding ideas for Measure I funding. Teachers were able to express the needs for their classrooms.

Mark Ballard, CSEA President - No report

D. BOARD MEMBERS

Trustee Landry – No report

Trustee Devoto – No report

Trustee DeSart reported she will be attending a new trustee training in February. She has also received clearance to volunteer in the District.

Trustee Noe – No report

Trustee Stecher reported he attended a Free to Be presentation, classroom session and teen panel at Cardinal Newman High School.

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E. SUPERINTENDENT

- Citizens' Bond Oversight Committee candidate recruitment and selection – Mr. McDonald reported on the application process. Five applications have been submitted. The Oversight Committee will meet on January 25.
- Pertussis booster required for 12th graders to start school fall 2011 – Mr. McDonald reported on the vaccine requirements for 7th and 12th graders of 2011 to have pertussis booster or a waiver.
- Progress report on facility improvement and funding planning – Mr. McDonald reported the District architect is working on a funding plan and additional funding sources. There will be a report in the coming months. The deadline was met to submit the paperwork for a non residential solar rebate program.
- School Board Recognition Month – Mr. McDonald reported this is School Board Recognition Month. Mr. McDonald thanked the Board and referred to an editorial written by Liz Schott, Superintendent / Principal Sebastopol Union School District.

IV. DISCUSSION /ACTION ITEMS

- A. CONSIDERATION OF APPROVAL OF RESOLUTION #9.JAN.2010-2011 URGING THE GOVERNOR AND LEGISLATURE TO CONTINUE AB3632 MENTAL HEALTH SERVICES FUNDING – Mr. McDonald reviewed the resolution to the Governor and the Legislature to continue AB3632 mental health services funding. Trustee Landry moved to approve Resolution #9.JAN.2010-2011 Urging the Governor and Legislature to Continue AB3632 Mental Health Services Funding. Trustee Noe seconded the motion. A brief discussion took place regarding the effect of the funding for our District. Approved by 5 yes, 0 no.
- B.

6:45 PM PUBLIC HEARING REGARDING REQUEST FOR WAIVER TO ALLOW POSTING SCHOOL ACCOUNTABILITY REPORT CARDS ON APRIL 1, 2011 INSTEAD OF FEBRUARY 1, 2011 – The Public Hearing was opened at 6:45 p.m. No comments were made. The Public Hearing was closed at 6:46 p.m.

- C. CONSIDERATION OF APPROVAL OF REQUEST TO CALIFORNIA DEPARTMENT OF EDUCATION FOR WAIVER TO ALLOW POSTING SCHOOL ACCOUNTABILITY REPORT CARDS ON APRIL 1, 2011 INSTEAD OF FEBRUARY 1, 2011 – Mr. McDonald reviewed the waiver request to the California Department of Education that allows District schools to post the School Accountability Report Cards on April 1, 2011 instead of February 1, 2011. Trustee Landry moved to approve the Request to California Department of Education for Waiver to Allow Posting School Accountability Report Cards on April 1, 2011 Instead of February 1, 2011. Trustee Noe seconded the motion. Approved by 5 yes, 0 no.
- D. CONSIDERATION OF APPROVAL OF 2009-2010 CORRECTION OF AUDIT EXCEPTIONS – Mr. Jorgensen reviewed the process the District takes to clear findings. Mr. Jorgensen reviewed the three findings and the action that has taken place to make the corrections. Trustee Noe moved to approve the 2009-2010 Correction of Audit Exceptions. Trustee Devoto seconded the motion. A brief discussion took place regarding the term “stale dated checks” which is checks older than six months. Approved by 5 yes, 0 no.
- E. CONSIDERATION OF ADOPTION OF CITIZENS' BOND OVERSIGHT COMMITTEE BY-LAWS - Mr. McDonald reviewed the requirements of the Citizens' Bond Oversight Committee and the By-Laws. The first reading of the By-Laws was on December 15, 2010. Recommend one addition to the By-Laws, item 5.4 adding the date beginning February 2011. Trustee DeSart moved to approve the Citizens' Bond Oversight Committee By-Laws. Trustee Noe seconded the motion. Approved by 5 yes, 0 no.

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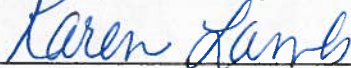
- F. FIRST READING OF REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 1240 – VOLUNTEER ASSISTANCE – Mr. Jorgensen reviewed the revisions to Board Policy and Administrative Regulation. The Board recommended that this item be brought back to the Consent Calendar in February.
- G. CONSIDERATION TO APPROVE THE ELIMINATION OF BOARD POLICY AND ADMINISTRATIVE REGULATION 1241 - VOLUNTEERS – The Board asked to have this item tabled and brought back on the February agenda
- H. FIRST READING OF REVISIONS TO BOARD POLICY 4030 – NONDISCRIMINATION IN EMPLOYMENT – Mr. Jorgensen reviewed the revisions to the Board Policy. A brief discussion took place regarding the language of the contact person for the District. The recommendation is the Superintendent or the designee.
- I. CONSIDERATION TO APPROVE THE ELIMINATION OF ADMINISTRATIVE REGULATION 4030 – NONDISCRIMINATION IN EMPLOYMENT - The Board asked to have this item tabled and brought back on the February agenda.
- J. FIRST READING OF REVISIONS TO ADMINISTRATIVE REGULATION 4031 – COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT – Mr. Jorgensen reviewed the revisions to Administrative Regulation. A brief discussion took place regarding the language that is recommended by CSBA. The Board requested this item be brought back to the Consent Calendar in February.
- K. FIRST READING OF REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 4157 – EMPLOYEE SAFETY – Mr. Jorgensen reviewed the revisions to the Board Policy and Administrative Regulation. The Board requested this item be brought back to the February Consent Calendar.

V. FUTURE AGENDA ITEMS

- A. APPOINTMENT OF BOND OVERSIGHT COMMITTEE – FEBRUARY
- B. DISTRICT REPORT CARD – FEBRUARY
- C. STATE AND DISTRICT BUDGET UPDATE - FEBRUARY
- D. CONSIDERATION OF APPROVAL OF RESOLUTION REGARDING ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES FOR 2011 – 2012 – FEBRUARY
- E. CONSIDERATION OF APPROVAL OF 2010-2011 CONSOLIDATED APPLICATION PART II - FEBRUARY
- F. CONSIDERATION OF APPROVAL OF DISTRICT TECHNOLOGY PLAN FOR 2011-2014

VI. ADJOURNMENT - The meeting was adjourned at 7:02 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 9th day of February, 2011.

