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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

January 25, 2012
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:05 p.m. Closed Session
6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|---|--|
| Kellie Noe, President | |
| Diane Landry, Vice-President | |
| Rebecca DeSart, Clerk | |
| Susan Devoto, Trustee | |
| David Stecher, Trustee | |
| Keller McDonald, Superintendent | |
| Ashlin Neal, Student Board Representative | |
| | Lauren Feldman, Student Board Representative |
| Kathryn Robbins, Student Board Representative | |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION – Recessed to closed session at 5:05 p.m.
- ACTION UPON THE FOLLOWING ITEMS:
1. STUDENT DISCIPLINE CASE #3-(11-12)
 2. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - c. Coaches
 3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 4. EVALUATIONS:
 - a. Superintendent
 - b. Management Employees
 - c. Certificated Employees

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- d. Supervisory and Confidential Employees
- e. Classified Employees

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

6. PENDING LITIGATION – 2 CASES

- E. RECONVENE TO OPEN SESSION – Reconvened to open session at 6:10 p.m.
- F. PLEDGE OF ALLEGIANCE - Chris Heller, Analy Principal led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Devoto seconded the motion. Approved by 5 yes, 0 no.
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – The following individuals addressed the Board:
 - Bleys Rose, community member/parent, regarding a meeting of the Citizens’ Bond Oversight Committee.
 - Larry Robert, community member/parent addressed the Board regarding the lack of parking and location of handicap parking for the Analy gym.
- I. CONSENT CALENDAR: Trustee Stecher moved to approve the Consent Calendar. Trustee Devoto seconded the motion. Approved by 5 yes, 0 no.
 - 1. CONSIDERATION OF APPROVAL OF DECEMBER 12, 2011 AND DECEMBER 14, 2011 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF SUPERINTENDENT’S RATIFICATION OF OVERNIGHT FIELDTRIP REQUESTS
 - 3. CONSIDERATION OF APPROVAL OF DONATIONS
 - 4. CONSIDERATION OF APPROVAL OF 2011-2012 WARRANT REGISTERS DECEMBER 8, 2011 THROUGH JANUARY 18, 2012
 - 5. CONSIDERATION OF APPROVAL OF BOARD CERTIFICATION AND DISTRICT ADOPTION OF ADDITIONAL STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS IN ENGLISH 11 HONORS
 - 6. CONSIDERATION OF APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY 6153 SCHOOL SPONSORED TRIPS AND ADMINISTRATIVE REGULATION 3541.1 TRANSPORTATION FOR SCHOOL-RELATED TRIPS
 - 7. CONSIDERATION OF APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY 4030 NON-DISCRIMINATION IN EMPLOYMENT AND BOARD POLICY 5145.3 STUDENTS NON-DISCRIMINATION HARASSMENT
 - 8. CONSIDERATION OF APPROVAL OF 2011-2012 CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHS) AND CATHY FERLAND FOR NURSE SERVICES
 - 9. CONSIDERATION OF APPROVAL OF SURPLUS EQUIPMENT DECLARATION

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10. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
11. CONSIDERATION OF APPROVAL OF 2011-2012 CONTRACT AGREEMENT BETWEEN WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT (WSCUHSD) AND LINDA JOHNSON FOR OCCUPATIONAL THERAPY SERVICES

J. CLOSED SESSION REPORT

1. STUDENT DISCIPLINE – Trustee Landry moved to approve the recommendations of the Administration in student discipline case #3-(11-12). Trustee Stecher seconded the motion. Approved by 5 yes, 0 no.
2. ACTION TAKEN: The Board of Education approved the employment of Joann Woosley, .625 FTE Food Service Worker, effective January 23, 2012.
The Board of Education approved the release of Ilene Avilla, Behavior Assistant, effective December 16, 2011.
The Board of Education approved the release of Melissa Briggs, Food Service Worker, effective December 16, 2011.

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Mr. McDonald reported that the District received a letter from a parent and one from a doctor addressed to each Board member. The letters have been distributed to the Board.

III. INTRODUCTION OF LAGUNA HIGH SCHOOL STUDENT BOARD REPRESENTATIVE

Trustee Noe introduced and welcomed the new Laguna High School Representative, Kathryn Robbins. Ms. Hoff gave a brief introduction and welcomed Kathryn as the new representative.

Trustee Noe introduced Grayson Dimmick who is filling in for Lauren Feldman, Analy Student Board Representative

IV. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Lauren Feldman, Analy Student Board Representative – Absent

Ashlin Neal, El Molino Student Board Representative reported January 19 was El Molino Night, which was well attended. Spring sports are prepping for the season. The Leadership students are planning the Bob Burkes Fundraiser with the Analy Leadership students. Eight El Molino Leadership students spoke with students from Guerneville School. This is Spirit Week. There will be a cheer fundraiser this Saturday to raise funds for the cheer team to go to Nationals. Next Thursday will be the opening for the musical “1776”.

Kathryn Robbins, Laguna Student Board Representative is excited to be the new student board representative. Ms. Robbins reported that the holiday dinner was a big success. Counselor meetings are being held. The Literary Magazine has been published.

Grayson Dimmick, Analy Junior presented the Board report on behalf of Lauren Feldman. Ms. Dimmick reported the students are busy with the new semester. The Leadership students are working on the Bob Burkes fundraiser. Analy’s “give back to the community” theme was very successful during the holidays. Analy will be hosting a blood drive. The singing valentines will be in full swing on Valentine’s Day. Students are looking forward to spring

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sports and events. Speech and Debate is doing very well. The spring production is My Fair Lady.

B. PRINCIPALS

Chris Heller, Analy Principal reported the California Department of Education Office of Equal Opportunity visited Analy to review procedures related to non-discrimination in the Career Tech Education Programs. Hard work continues on the WASC report, a special thanks to Walt Hayes for a very neat and clean report. Last night was the first meeting for the future mentoring program. Twenty-six students attended a lunchtime meeting and thirty parents attended last night's meeting, looks to be a successful program. Congratulations to the cheer squad which placed in the top five and will be going on to compete in the Nationals.

Brenda Hoff, Laguna Principal reported that Laguna teacher Brad Smith wrote and received a grant for environmental studies. Ms. Hoff gave an update on the Rhino Rap monthly meetings. A parent volunteered to put the yearbook together. The new semester is off to a good start. The CAHSEE exams are coming up.

Doria Trombetta, El Molino Principal wished the Board a Happy New Year. There were many student speakers at El Molino Night, the function was well attended. The WASC report is complete along with the Single Plan for Student Achievement. Ms. Trombetta reported there were several teachers and students that stepped up to serve on WASC committees. Ashlin Neal and Jessica Ryder, El Molino High School students designed the cover. Ms. Trombetta gave a brief update on starting to implement the action plan.

ASSOCIATION REPRESENTATIVES

Mark Ballard, CSEA President - No report

Bill Olzman, WSCTA President reported there is a lot of expertise at our schools. Many teachers work far beyond their contract. Mr. Olzman gave a brief update on the initiatives that will be on the ballot in November.

C. BOARD MEMBERS

Trustee Devoto – No report

Trustee Stecher - No report

Trustee DeSart – No report

Trustee Landry – No report

Trustee Noe reported that she is proud of West County voters who already have passed a parcel tax and bond measures.

D. SUPERINTENDENT

- County-wide common school calendar – Mr. McDonald reported for the third consecutive year districts have been invited to meet and discuss a common school calendar among the 40 districts in the county. Districts also discussed potential savings in transportation.
- Impact of transportation funding cuts to West County Transportation Agency Districts – Mr. McDonald gave an update on the transportation funding cuts.
- Career Technical Education equal opportunity program review – Mr. McDonald reported there was one significant recommendation to the District. Which was to provide a disclaimer on forms and websites regarding non discrimination. The recommendation was put in place immediately.
- Updates to District website (budget impact, Measure I Citizens' Oversight Committee and Measure I audit) – Mr. McDonald reported now that the Measure I audit has been received, a meeting can convene of the Citizen's Oversight Committee. Mr. McDonald will be contacting the committee to set up a meeting.

V. DISCUSSION /ACTION ITEMS

- A. PRESENTATION ON PROJECT MAKE CLASS OFFERED AT ANALY HIGH SCHOOL – Mr. McDonald introduced Casey Shea, Project Make Teacher. Mr. Shea gave a brief update on the development of the class and the projects that are planned. Mr. Shea demonstrated some of the projects students designed and built. Mr. Shea announced that CNN, The Next Show, will broadcast a show on the Project Make Class on February 5, 2012.

- B.

7:05 P.M. PUBLIC HEARING ON DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA) FOR 2011-12 – The Public Hearing was opened at 7:05 p.m. Mr. Jorgensen reviewed the Articles, The Public Hearing was closed at 7:06 p.m.

- C. CONSIDERATION OF APPROVAL OF DISTRICT'S INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA) – Mr. Jorgensen reviewed the Articles in the initial proposal. The following items were reviewed:

- Article 4 – Wagers
- Article 5 – Health and Welfare Benefits
- Article 6 – Hours
- Article 9 – Leave of Absence
- Article 14 – Layoffs and Reemployment

Trustee DeSart moved to approve the District's Initial Proposal for Contract Negotiations with California School Employee Association (CSEA). Trustee Stecher seconded the motion. Approved by 5 yes, 0 no.

- D. CONSIDERATION OF APPROVAL OF WSCUHSD LOCAL EDUCATION AGENCY PLAN ADDENDUM –Mr. McDonald reviewed the requirements from the California Department of Education and the California school districts that receive No Child Left Behind funding. The requirement is to develop and implement a Local Education Agency Plan. If the district has a school in program improvement they are required to complete an addendum to their Local Educational Agency Plan and send in to the California Department of Education. Trustee Landry moved to approve the WSCUHSD Local Education Agency Plan Addendum. Trustee Devoto seconded the motion. Approved by 5 yes, 0 no.
- E. CONSIDERATION OF APPROVAL OF SINGLE PLANS FOR STUDENT ACHIEVEMENT FOR ANALY, EL MOLINO AND LAGUNA HIGH SCHOOLS - Mr. McDonald gave an overview of the Single Plans for Student Achievement, Mr. McDonald acknowledges the efforts of each school site in regards to the revisions and updates. Trustee Stecher moved to approve the Single Plans for Student Achievement for Analy, El Molino and Laguna High Schools. Trustee Devoto seconded the motion. Approved by 5 yes. 0 no.

- F. CONSIDERATION OF APPROVAL OF DISTRICT FACILITIES IMPROVEMENT PRIORITIES – Mr. McDonald reviewed the background information from multiple Board Meetings and Special Board Meetings. Mr. McDonald reviewed the process used at the December 12, 2011 Board meeting to assist the Board in narrowing down the project list. The following items were reviewed:

- Impacted changes in projected costs
- Funding availability
- Reviewed selling bonds
- Identified additional funding that can be applied for from the State of California
- Board has discussed the feasibility to go out for loans
- Long term potential to do a great deal of projects in the district
- Concern to effectively communicate to the community
- Identifying projects to fund immediately

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- List of project priorities
- Reviewed long range plan

Trustee Noe reviewed the process of the meeting.

A discussion took place among the Board. The following items were reviewed:

- Analy High School bleachers
- Renovating existing Analy High School bleachers
- Volunteers to help the renovation of the Analy bleachers
- Ability to purchase materials for the bleachers
- Analy field project, community support for doing some of the work
- Renovate/ resurface Analy track
- Widening walkway between south bleachers and concession stand on the Analy field
- Analy, southside bleachers in next phase
- Deferred Maintenance
- Well water for irrigation at El Molino

Mr. McDonald reported Mr. Jorgensen met with Forestville Water and negotiated a 2 year reduction in water and sewer, the savings is 14K for sewer. The Board continued their review of the following items:

- Bridge financing
- Qualifying for state matching funds
- Tennis courts at El Molino
- Potential problems that arise during renovation
- Draft document is a useful tool
- Board thanked Mr. McDonald for the work on the draft document

Trustee Landry moved to approve the District Facilities Improvement Priorities. Trustee DeSart seconded the motion.

The following individuals addressed the Board regarding a band room at Analy High School:

- Kota Mizutani
- Vance Regan
- Jim Wheaton
- Andrew Levis
- Debbie McAfee
- Marianna Poulos
- Sandra Wickland
- Tor Allen

The following addressed the Board regarding the Analy High School field/bleachers:

- Cameron Keegan
- David Hua
- Ted Walker
- Chip Castleberry

The following addressed the Board regarding the Analy facilities:

- Jasmine Wingard
- Grayson Dimmick
- Tor Allen

Skipper Cassady, Jr addressed the Board regarding athletics at El Molino and Analy

The Board continued to discuss the following:

- Plans for renovation of bleachers
- Possibility of new band room

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Trustee Landry amended her motion to remove the language to relocate the band room to tech lab and add possibility of getting new structures to provide adequate band space with practice rooms and restrooms. Trustee DeSart amended her second.

Trustee Landry moved to amend her second motion to include language to provide adequate performing art space at El Molino High School. Trustee DeSart amended her second.

Approved by 5 yes, 0 no.

- G. CONSIDERATION OF APPROVAL OF 2011-2012 BUDGET REVISIONS NOVEMBER 1, 2011 THROUGH DECEMBER 31, 2011 – Mr. Jorgensen reviewed the 2011-12 budget revisions. Trustee DeSart moved to approve the 2011-2012 Budget Revisions November 1, 2011 through December 31, 2011. Trustee Landry seconded the motion. Approved by 5 yes, 0 no. The Board recommended this item to be placed on the Consent Calendar in the future.
- H. CONSIDERATION OF APPROVAL OF 2010-11 CORRECTION OF AUDIT EXCEPTIONS – Mr. Jorgensen reviewed the Certification of Corrective Action. Trustee Landry moved to approve the 2010-11 Correction of Audit Exceptions. Trustee DeSart seconded the motion. Approved by 5 yes, 0 no.
- I. CONSIDERATION OF APPROVAL OF ACTUARIAL STUDY FOR POST-EMPLOYEE BENEFIT COST – Mr. Jorgensen reviewed the Actuarial Study for Post-Employee Benefit Cost. Trustees Landry moved to approve the Actuarial Study for Post-Employee Benefit Cost. Trustee DeSart seconded the motion. Approved by 5 yes, 0 no.

VI. FUTURE AGENDA ITEMS

- A. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY 5117 INTERDISTRICT ATTENDANCE PROCEDURES
- B. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 5116.1 INTRADISTRICT ATTENDANCE PROCEDURE
- C. CONSIDERATION OF APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS FOR 2011-2012
- D. REPORT FROM MEASURE I BOND OVERSIGHT COMMITTEE
- E. CONSIDERATION OF APPROVAL OF PARCEL TAX AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2010

VII. ADJOURNMENT – The meeting was adjourned at 8:40 p.m.

PLEASE NOTE:

The Board President and Vice-President will meet with district staff immediately following the meeting to develop an agenda for the February Board meeting. The agenda setting meeting does not fall under the public meeting requirements of the Brown Act.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 8th day of February, 2012.


