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"THE CENTRAL MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, WITH STUDENT ACHIEVEMENT AS THE HIGHEST DISTRICT PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

February 25, 2009
Analy High School Library
6950 Analy Avenue
Sebastopol, CA 95472

5:00 p.m. Open Session
5:10 p.m. Closed Session
Approximately 6:30 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
 - Present
 - Kellie Noe, President
 - Diane Landry, Vice-President
 - Jeanne Fernandes, Clerk
 - Susan Devoto, Trustee
 - David Stecher, Trustee
 - Keller McDonald, Superintendent
 - Patrick Franck, El Molino Student Representative
 - Carly Tansil, Analy Student Representative
 - Kyla Carman, Laguna Student Representative
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – Mary Beth Smith, El Molino teacher, George Castagnolia, El Molino teacher, Alta Kavanaugh, Analy teacher, John Miatech, Analy teacher, Shelley Saenz, El Molino teacher, Alberto del Calvo, El Molino teacher, Susan Swanson, Analy teacher, and Steve Sumner, El Molino teacher, addressed the Board regarding the state of the budget and the District's plan of action
- D. RECESS TO CLOSED SESSION – Recessed to closed session at 5:23 p.m.
ACTION UPON THE FOLLOWING ITEMS:
 - 1. STUDENT DISCIPLINE CASE - #10-(08-09), #11-(08-09),#12-(08-09)
 - 2. PUBLIC EMPLOYMENT
 - a. Management
 - b. Coaches
 - 3. DISCIPLINE/DISMISSAL/RELEASE
 - 4. EVALUATIONS

Absent

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- a. Superintendent
- b. Management Employees
- c. Certificated Employees
- d. Supervisory and Confidential Employees
- e. Classified Employees

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen/Bob Latchau

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

6. PENDING LITIGATION – 1 CASE (Government Code Section 54956.9)

- F. RECONVENE TO OPEN SESSION – Reconvened to Open Session at 6:50 p.m.
- G. PLEDGE OF ALLEGIANCE - Sandy Reynolds, Laguna counselor, led the Pledge of Allegiance.
- H. APPROVAL OF THE AGENDA – Superintendent Keller McDonald reported it is necessary to pull item 8 of the Consent Calendar. Trustee Landry moved to approve the agenda without item 8 of the Consent Calendar. Trustee Fernandes seconded the motion. Approved by 5 yes, 0 no.
- I. CONSENT CALENDAR: - Trustee Landry moved to approve items 1-7 and item 9 of the Consent Calendar since item 8 of the Consent Calendar was pulled by Superintendent McDonald. Trustee Stecher seconded the motion. Approved by 5 yes, 0 no.
 - 1. CONSIDERATION OF APPROVAL OF JANUARY 28, 2009 BOARD MINUTES AND NOVEMBER 14, 2008 BOARD MINUTES
 - 2. CONSIDERATION OF SUPERINTENDENT’S RATIFICATION OF OVERNIGHT FIELD TRIP REQUEST
 - 3. CONSIDERATION OF APPROVAL OF REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 3100 - BUDGET, BOARD POLICY 3311 – BIDS, BOARD POLICY AND ADMINISTRATIVE REGULATION 3460 - FINANCIAL REPORTS AND ACCOUNTABILITY AND ADMINISTRATIVE REGULATION 3543 - TRANSPORTATION SAFETY AND EMERGENCIES, ADMINISTRATIVE REGULATION 5117 INTERDISTRICT ATTENDANCE AGREEMENTS
 - 4. CONSIDERATION OF APPROVAL OF 2008-2009 WARRANT REGISTERS – JANUARY 22, 2009 – FEBRUARY 18, 2009
 - 5. CONSIDERATION OF APPROVAL OF THE EL MOLINO HIGH SCHOOL AGRICULTURAL ADVISORY COMMITTEE
 - 6. CONSIDERATION OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER
 - 7. CONSIDERATION OF APPROVAL OF THE 2009 CONTRACT FOR COUNSELING SERVICES AT ANALY HIGH SCHOOL FOR 45 DAYS BETWEEN WSCUHSD AND MARY STUART
 - 8. CONSIDERATION OF APPROVAL OF ANALY HIGH SCHOOL AND EL MOLINO HIGH SCHOOL, WASC THREE YEAR PROGRESS REPORT

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9. CONSIDERATION OF REVISED 2008-2009 EL MOLINO HIGH SCHOOL IMPROVEMENT PLAN

J. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA – Ted Walker, community member and former parent of the District addressed the Board of Education regarding the budget crisis and California’s economic crisis. Mr. Walker recommended the Board of Education consider voluntary time off for employees in order to save jobs.

K. CLOSED SESSION REPORT

1. STUDENT DISCIPLINE – Trustee Fernandes moved to approve the recommendations of the Administrative Hearing Panel in student discipline cases #10-(08-09), #11-(08-09) and #12-(08-09). Trustee Landry seconded the motion. Approved by 5 yes, 0 no.
2. ACTION TAKEN – Trustee Fernandes reported the Board took the following action in closed session:
Employ the following spring coaches for 2008-2009:

Position	Analy	El Molino
Baseball – Boys		
Varsity Head Coach	Steve Miller	Ric Tacla
JV Head Coach	Steve Silveria	Joe Woodcock
Frosh Head Coach	Lee John Soldati	Mark Reab**
Volunteer	Dan Graham	John Thomas
	Ron Speakes	Greg Dumas
	Joe Stogner**	Scott Fiddler**
	Augustus Byrne**	Keith Nordby
	Paul Filippi**	John Whisman**
	Jason Filippi**	
Softball – Girls		
Varsity Head Coach	Nick Houtz	Mel Manni
JV Head Coach	Jolene Coon	Connie Benavidez
Volunteer	Cristie Barnacle	Jennifer Leyden**
	Dan Bowen**	Lloyd Franchesci**
	Alyssa Heibel	
	Jim Fleck	
	Steve Vining	
	Jerry Briggs**	
	Michelle Price**	
Track – Boys		
Varsity Head Coach	Jason Burley	Doug Hastings
Assistant	Julius Ujeh	Kevin Fye
Track – Girls		
Varsity Head	Michael Bauman	Cameron Potter
Volunteer	Forrest Thomas	Ryan Hopkins
		Robert Stuart**
Tennis – Boys		
Head	Rick Passaro	Jen Ham
Golf – Boys		

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Head Coach	Jim Corbett	Bill Olzman
Volunteer	Mike (James) Requarth	
Swimming		
Head Coach	Lehla Irwin	Mark James
Volleyball – Boys		
Head Coach	N/A	Bob Geissing

Approved the request from John Balich, El Molino Head Custodian for a catastrophic leave of absence.

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Mr. McDonald reported he received a letter from Ted Walker, community member, regarding the budget crisis with recommendations on how to help with the budget crisis. Mr. McDonald reported he would included the letter in TGIF.

III. REPORTS

A. STUDENT REPRESENTATIVES

Carly Tansil, Analy Student Representative, reported the students just returned from mid-winter break to see that the oak trees in the quad had been removed. New trees have been planted in the place of the oak trees. Analy Leadership will hold its annual charity auction on March 14, 2009. Turnabout Dance is coming up. The Analy band will visit the middle schools in the area to promote Analy High School. The Analy girls’ basketball season is over but the Analy boys’ basketball team is in the playoffs.

Patrick Franck, El Molino Student Representative, reported El Molino is continuing to participate in the fund raiser, Pennies for Patients, and have raised \$480.00.00 with a goal of \$1000.00. Bob Burke’s dinner and fund raiser will be held on March 14, 2009. The El Molino school newspaper was released before mid winter break. The play Les Misérables was filmed and CD’s will be on sale soon. El Molino’s wrestling and basketball seasons are over. The Turnabout Dance will be held on March 21, 2009. DJ Dex will be playing music during lunch on Friday, March 6, 2009, and artist Madori will sing at lunch this coming Friday.

Kyla Carman, Laguna Student Representative, reported that Laguna’s basketball team is one for one. Baseball season will begin soon. The Laguna Student Council rummage sale will take place soon with a goal of \$2000.00. The FARMS group is going to Warm Spring Dam to gather steel head eggs. Laguna’s student of the month is Matt Hurt.

B. PRINCIPALS

Brenda Hoff, Analy Vice-Principal, reported that Principal Chris Heller was unable to attend this evenings Board meeting. Ms. Hoff reported that the Analy girls’ basketball team had a great season and student board representative Carly Tansil, sunk four three-point shots in the first half of the last game. The distinguished school visit has been changed to March 5, 2009. The WASC visit will be held on April 23, 2009. The removal of the oak trees in the quad has changed the view of the campus. There have been trees planted to replace the oak trees that had to be removed. The Sacramento Bee published an annual review regarding the percentage of high school students that attend colleges or universities. Analy received a score of 76% which put them in second place.

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Doria Trombetta, El Molino Co-Principal, reported the distinguished school visit will be on Monday, March 2, 2009. Eight grade registration is on the horizon. The eighth grade parent night will be held on March 5, 2009. School wide registration at El Molino will be on March 9, 2009. The California High School Exit Exam will be on March 17 and 18, 2009. WASC review is scheduled for March 31, 2009. The El Molino bio-technology students went to Willowside School to work with the seventh grade students to extract DNA from strawberries. The gender spectrum workshop on February 25, 2009 was a good experience. Victoria Hamilton, an El Molino senior, has received the honor of being accepted to attend the FFA Leadership Conference. Fifteen hundred students applied to attend the conference but only forty are selected to attend.

Ross Bickford, Laguna Principal, reported that the Laguna rummage sale is coming up and to please send in your donations. Laguna's attendance is very good. The Project Success Program is running very well.

ASSOCIATION REPRESENTATIVES

Alta Kavanaugh, WSCTA Co-President reported March 13, 2009 is Pink Friday, the day for "Reduction In Force" notices around the state of California. March 30, 2009 is the Innovative Compensation Strategies Conference in Oakland. Ms. Kavanaugh appreciated receiving the potential reduction cost numbers from Superintendent McDonald. The Association is concerned with the potential reduction of counselors. Ms. Kavanaugh urged the Board to be sensitive to the reductions of counseling hours due to the potential emotional and personal problems our students are facing. Ms. Kavanaugh also reported the March 6, 2009 date to submit a letter of intent to retire is quickly approaching and if the District does not get the number of retirees they are seeking it may be in the best interest of the District to consider the conversation with the Association regarding a new retirement incentive.

Mark Ballard – no report

C. BOARD MEMBERS

Trustee Devoto – no report

Trustee Fernandes reported that she had the pleasure of attending a dinner meeting with Superintendent McDonald, Kellie Noe, and local legislatures. Trustee Fernandes also was able to attend the El Molino play, Les Misérables. The play was wonderfully entertaining and the kids did a fantastic job.

Trustee Stecher reported he was able to attend an Analy boys' basketball playoff game, the boys played really well.

Trustee Landry reported Les Miserable was very cool, great play

Trustee Noe reported she also attended the dinner with Trustee Fernandes and the superintendent. The dinner was very nice and informational. Trustee Noe reported she appreciated the opportunity to get the message out there to our local legislature representatives.

D. SUPERINTENDENT

- Superintendent's Budget Advisory Committee – Mr. McDonald reviewed the process to be used in developing recommendations for the Board of Education. An outline and timeline of the process can be found on the District website. The District is still waiting to hear how the state will address the budget crisis. March 13, 2009 is the deadline for certificated preliminary layoff notices. Mr. McDonald reported the District is faced with cutting \$1.2 million between now and May 2009. The Superintendents' Budget Advisory Committee will meet again on March 17, 2009. Mr. McDonald reminded the Board of Education and audience members the main focus is to serve our students, save jobs and support the morale of our employees while making these tough decisions.

IV. SPECIAL RECOGNITION

- A. RECOGNITION OF STEVEN PRICE, ANALY STUDENT VOLUNTEER FOR PROVIDING OUTSTANDING TECHNOLOGY SUPPORT TO THE DISTRICT – Mr. McDonald acknowledged Steven Price for his outstanding volunteer work for the District in technology. Mr. McDonald presented Mr. Price with a plaque.

V. DISCUSSION AND ACTION ITEMS

- A. PRESENTATION BY EL MOLINO SCHOOL SITE COUNCIL REPRESENTATIVES REGARDING PLANS FOR EL MOLINO HIGH SCHOOL COMPUTER LAB – Mr. McDonald introduced Bill Dry, El Molino Site Council member. Mr. Dry addressed the Board of Education regarding the Site Council's plan to raise money for a computer lab at El Molino High School. Mr. Dry would like to work with the appropriate individuals to get the purchase order process started as soon after July 1, 2009 as possible. A discussion followed regarding potential fundraising ideas. Mr. McDonald acknowledged the El Molino community for pursuing this project as well as the support of the community.
- B. PRESENTATION ON CERTIFICATION OF SEQUENCING STATE FUNDED HIGH SCHOOL AND COMMUNITY COLLEGE CAREER TECHNICAL EDUCATION COURSES – Patricia Biagi and Steven Jackson, both from the Sonoma County Office of Education (SCOE) Regional Occupational Program (ROP) reported on the certification of sequencing state funded high school and community college career technical education courses. Ms. Biagi reported Governor Schwarzenegger signed Assembly Bill 2448 which redirects training and service provided by ROP to better serve students by limiting the number of adults served in ROP. In addition AB2448 requires ROPs to align their occupational course offerings with high school and community college courses leading to apprenticeships, certificates or degrees, industry certificates, or entry into high skill/high demand jobs. Education Code 52302(a) requires that the governing board of each ROP ensure that at least 90% of all state-funded courses offered by the ROP in occupation areas in which both the ROP and the community college offer instruction, are part of occupational sequences that target comprehensive skills.
- C. CONSIDERATION OF APPROVAL OF RESOLUTION #12.FEB.2008-2009 IN THE MATTER OF CALIFORNIA PUBLIC SCHOOL BUDGET CRISIS – Mr. McDonald reported California School Board Association (CSBA) suggested all districts across the state of California adopt a resolution in the matter of California public school budget crisis. Trustee Fernandes moved to approve Resolution #12.FEB.2008-2009 In The Matter Of California Public School Budget Crisis. Trustee Landry seconded the motion. Approved by 5 yes, 0 no.
- D. CONSIDERATION OF APPOINTMENT OF PRINCIPALS AT EL MOLINO HIGH SCHOOL AND/OR LAGUNA HIGH SCHOOL - Mr. McDonald reported with the retirement of two district administrators, it became apparent there would be two key school administrator positions open. Mr. McDonald asked the Board of Education to appoint a principal at El Molino High School and a principal at Laguna High School. Trustee Landry moved to appointment Doria Trombetta as principal of El Molino High School and Brenda Hoff as principal at Laguna High School. Trustee Fernandes seconded the motion. Approved by 5 yes, 0 no.
- E. CONSIDERATION OF APPROVAL OF RESOLUTION #13.FEB.2008-2009 IN THE MATTER OF THE ELIMINATION/REDUCTION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE AND DIRECTING NOTIFICATION OF CLASSIFIED EMPLOYEES – Mr. Jorgensen reported he and the Staffing Manager met with nineteen classified school employees over the last week to report how they would be directly affected by the proposed reduction or elimination. Mr. Jorgensen reviewed the language in the resolution. Trustee Stecher moved to approve Resolution #13.FEB.2008-2009 In The Matter

of the Elimination/Reduction of Certain Positions In The Classified Service and Directing Notification of Classified Employees. Trustee Landry seconded the motion. A discussion followed regarding:

- Elimination of the Secretary II at the District office and who will share the burden of the duties
- The impact on employees with future reductions and elimination of positions
- Criteria used in looking at reductions and elimination of positions
- Budget crisis

Approved by 5 yes, 0 no.

Mark Ballard, CSEA President, thanked the District for taking the time to meet with employees individually.

- E. CONSIDERATION OF APPROVAL OF TAX REVENUE ANTICIPATION NOTES (TRANS) – Mr. Jorgensen gave a brief report. Trustee Landry moved to approve the Tax Revenue Anticipation Notes (TRANS). Trustee Stecher seconded the motion. A discussion followed regarding:

- Cost to have the funds available
- Pre-approved fee
- Charge for line of credit

Approved by 5 yes, 0 no.

- G. FIRST READING OF REVISIONS TO BOARD POLICIES (VICE PRINCIPAL SALARY AND WORKDAYS) – Mr. McDonald reported the District will have two vice-principal vacancies and with the budget crisis, the District determined it was necessary to reevaluate the number of work days and salary schedule for any newly hired vice-principals. Mr. McDonald reviewed the proposed number of work days and salary schedule. Trustee Landry requested the District distinguish between the current vice-principal position and the new vice-principal position with a roman numeral I and II. Trustee Fernandes requested this item come back to the Board as a second reading and consideration for adoption on the Consent Calendar.

- H. FIRST READING OF REVISIONS TO ADMINISTRATIVE REGULATION 4127.1 COACH EVALUATION FORM – Mr. McDonald reported he worked the athletic directors and site administrators to revise the current coach evaluation form. The new form will meet the needs of our District. Mr. McDonald reported this will come back to the Board as a second reading and consideration for adoption on the Consent Calendar

- I. FIRST READING OF PROPOSED COLLEGE PREPARATORY AGRICULTURE BIOLOGY COURSE FOR ANALY HIGH SCHOOL – Mr. McDonald reported Analy Agriculture teacher Sadie DeMarta submitted a course of study for Analy High School Agricultural Biology to the University of California for approval as a University of California College Preparatory course. The University of California recently certified Analy High School's Agricultural Biology courses as meeting the UC college preparatory "d – laboratory science" requirement. Mr. McDonald reported this item will come back to the Board as a second reading and consideration for adoption on the Consent Calendar.

- J. CONSIDERATION OF VOTE IN CALIFORNIA SCHOOL BOARD ASSOCIATION 2009 DELEGATE ASSEMBLY ELECTION SUB REGION 3-A (SONOMA COUNTY) – Mr. McDonald gave a brief report and reviewed the names of the candidates seeking election. A discussion followed regarding the candidates. Trustee Landry moved to nominate Christina Kauk, candidate for CSBA Delegate Assembly from Sub-region 3-A as the representative to the CSBA Delegate Assembly from Sub-region 3-A (Sonoma County). Trustee Fernandes seconded the motion. Trustee Landry amended her motion to move to nominate Christina Kauk, as the representative to the CSBA Delegate Assembly from Sub-region 3-A (Sonoma County) and nominate Karyn Pulley, candidate for CSBA Delegate Assembly from Sub-

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region 3-A for the vacant position. Trustee Fernandes seconded the motion. Approved by 5 yes, 0 no.

- K. 2008-2009 DISTRICT BUDGET UPDATE – Mr. Jorgensen reported on the following:
- Budget adjustments
 - Unrestricted funds available
 - Adjusted unrestricted fund balance
 - Restricted funds available
 - Adjusted restricted fund balance

Trustee Landry moved to approve the 2008-2009 District Budget Update. Trustee Fernandes seconded the motion. A discussion followed regarding:

- Consortium budget review
- Anticipated reduction based on reduced pupil count
- Number of students receiving non public placement

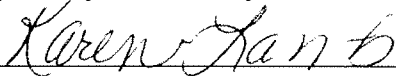
Approved by 5 yes, 0 no.

VI. FUTURE AGENDA ITEMS

- A. RESOLUTION REGARDING REDUCTION OR DISCONTINUANCE OF CERTAIN PARTICULAR KINDS OF SERVICE FOR THE 2009-2010 SCHOOL YEAR - CERTIFICATED - MARCH
- B. RESOLUTION REGARDING NON-RE-ELECTION OF TEMPORARY CERTIFICATED EMPLOYEES - MARCH
- C. RESOLUTION REGARDING IN THE MATTER OF THE ELIMINATION / REDUCTION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE AND DIRECTING NOTIFICATION OF CLASSIFIED EMPLOYEES FOR 2009-2010 - MARCH
- D. RESOLUTION REVISING THE DATE UPON WHICH THE DISTRICT OBSERVES LINCOLN'S DAY IN 2010 - MARCH
- E. TENTATIVE AGREEMENT WITH WSCTA FOR DISTRICT CALENDAR FOR 2009-10
- F. PROGRESS REPORT ON DISTRICT GOALS FOR 2008-2009
- G. SECOND INTERIM BUDGET REPORT - MARCH

VII. ADJOURNMENT – The meeting was adjourned at 8:50 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 11th day of March 2009.