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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

### MINUTES

of a regular meeting of the Board of Trustees of the  
West Sonoma County Union High School District

November 17, 2010  
El Molino High School Library  
7050 Covey Road  
Forestville, CA 95436

5:00 p.m. Open Session  
5:05 p.m. Closed Session  
6:00 p.m. Open Session

#### I. PRELIMINARY

A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.

B. ROLL CALL

Present

Diane Landry, President  
David Stecher, Vice-President  
Susan Devoto, Clerk  
Jeanne Fernandes, Trustee  
Kellie Noe, Trustee  
Keller McDonald, Superintendent  
Gordon Allen, Student Board Representative  
Ashlin Neal, Student Board Representative

Absent

Jennifer Lara, Student Board Representative

C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None

D. RECESS TO CLOSED SESSION – Recessed to closed session at 5:05 p.m.

ACTION UPON THE FOLLOWING ITEMS:

1. STUDENT DISCIPLINE CASE - #4-(10-11)
2. PUBLIC EMPLOYMENT
  - a. Certificated
  - b. Classified
  - c. Coaches
3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
4. EVALUATIONS:
  - a. Superintendent
  - b. Management Employees
  - c. Certificated Employees
  - d. Supervisory and Confidential Employees

e. Classified Employees

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen/Bob Latchau

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

- E. RECONVENE TO OPEN SESSION – Reconvened to open session at 6:20 p.m.
- F. PLEDGE OF ALLEGIANCE – Trustee Fernandes led the Pledge of Allegiance.
- G. APPROVAL OF THE AGENDA – Trustee Stecher moved to approve the agenda. Trustee Noe seconded the motion. Approved by 5 yes, 0 no.
- H. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- I. CONSENT CALENDAR: Trustee Noe moved to approve the Consent Calendar. Trustee Fernandes seconded the motion. Approved by 5 yes, 0 no.
1. CONSIDERATION OF APPROVAL OF OCTOBER 27, 2010 BOARD MINUTES
  2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS
  3. CONSIDERATION OF APPROVAL OF DONATIONS
  4. CONSIDERATION OF APPROVAL OF 2010-2011 WARRANT REGISTERS OCTOBER 21, 2010 THROUGH NOVEMBER 10, 2010
  5. CONSIDERATION OF APPROVAL OF QUARTERLY WILLIAMS UNIFORM COMPLAINT REPORT
  6. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURER
  7. CONSIDERATION OF APPROVAL OF INSTRUCTIONAL ASSISTANT JOB DESCRIPTION
  8. CONSIDERATION OF APPROVAL OF REVISION TO BOARD POLICY 4152 AUXILIARY SALARY SCHEDULE
  9. CONSIDERATION OF APPROVAL OF REVISION TO BOARD POLICY 1325 COMMUNITY RELATIONS - ADVERTISING AND PROMOTION
  10. CONSIDERATION OF APPROVAL OF AGREEMENT FOR PROFESSIONAL SERVICES WITH INFINITY COMMUNICATIONS AND CONSULTING, INC.
- J. CLOSED SESSION REPORT
1. STUDENT DISCIPLINE – Trustee Devoto moved to approve the recommendations of the Administration in student discipline case #4-(10-11). Trustee Fernandes seconded the motion. Approved by 5 yes, 0 no.
  2. ACTION TAKEN – Trustee Devoto reported the Board took the following action in closed session.  
The Board of Education approved the following:
    - Katherine Oitzinger from .40 to .60 FTE, effective January 1 through May 26, 2011
    - Laura Dixon, from .60 to .73 FTE, effective November 22, 2010

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- Catherine Grace, from .75 to .78 FTE and increase Team Leader days by 6 days, effective October 27, 2010

The Board of Education approved the following coaches:

<b>Position</b>	<b>AHS</b>	<b>EMHS</b>
<b>Basketball</b>		
<b>Boys Varsity Head</b>	Brett Page	Eugene Patterson
<b>Boys J.V. Head</b>	Ben Morita	Keith Nordby
<b>Boys Frosh Head</b>	Sam Bassett	Chris Lapham
<b>Volunteers</b>	Rich Ulrich	Jim Carrey
	Ryan Cook	Frank Lambert
	Alex Aronis#**	Devin Graves#**
	Matt Palatinus#**	
	Mike McBride#**	
<b>Girls Varsity Head</b>	Earl Pasamonte	Melissa Jones
<b>Girls J.V. Head</b>	Jeff Ogston	Denise Whittimore
<b>Girls Frosh Head</b>	Bianca Magoulas	Megan Berndt#**
<b>Volunteers</b>	Jessica Bull	Tom Clarke
<b>Wrestling</b>		
<b>Varsity Head</b>	Ryan Stevens	Bill Borges
<b>J. V. Head</b>	James Stevens	Aaron Fore
<b>Volunteer</b>	Jimmy Stevens	Greg Dumas
	Tyson Stevens#**	Ryan Day
	Ron Wallace#**	
	Joe Sybrian	

The Board of Education approved the resignation from Robin Bens, Behavior Assistant, Consortium, effective November 26, 2010

The Board of Education approved the resignation from Melissa Norris, Behavior Assistant, Consortium, effective December 17, 2010

**II. COMMUNICATION**

- A. VERBAL - None
- B. WRITTEN - None

**III. REPORTS**

**A. STUDENT BOARD REPRESENTATIVES**

Gordon Allen, Analy Student Board Representative reported the varsity football team will play in the NCS playoffs Friday, November 19 at Miramonte. Girl's volleyball and boy's soccer are also having great seasons. The Winter Band Concert is on December 8. Analy's Winter Production is, How the Lorax Stole Hanukkuh.

Ashlin Neal, El Molino Student Board Representative reported the El Molino fall sport teams did very well. The first home playoff football game will be Saturday, November 20 at home against Kelseville. Volleyball has made it to the NCS playoffs. Bob Burke's fundraiser will be March 12, 2011.

Jennifer Lara, Laguna Student Board Representative – Absent

B. PRINCIPALS

Doria Trombetta, El Molino Principal reported Challenge Day went very well. The Winter Music Concert will be December 9. The Russian River Rotary held their annual dinner on November 2, and donated \$1500 to the Culinary Arts Department. Ms. Trombetta gave a follow up report on the vandalism that took place at El Molino. The student shadowing program is up and running. Wednesday, December 8 is El Molino Night, invitations have been sent to parents of eighth grade students attending our partner district schools and charter schools. The Holiday Families Program has begun. There are a lot of busy seniors preparing college applications and many letters of recommendation are being written for students by teachers. Ms. Trombetta wished the Board a Happy Thanksgiving.

Chris Heller, Analy Principal reported that Gordon Allen, Analy Student Board Representative earned a first place at the UOP Invitational Debate. Enrollment at Analy is holding steady at 1246. Shadow days are filling up and parent tours continue. There will be a climate assembly tomorrow put on by the Ecological Action Class. The Analy fundraising committee came up with ideas and schedules for future fundraising. Mr. Heller wished the Board a Happy Thanksgiving.

Brenda Hoff, Laguna Principal - absent

C. ASSOCIATION REPRESENTATION

Alta Kavanaugh WSCTA Co-President reported that Ms. Swanson WSCTA Co-President was home writing letters of recommendations for students. Ms. Kavanaugh reported that CTA is happy with results of the election, especially locally. CTA is sponsoring mini grants for educators. The third informal of the year was held with Mr. McDonald. Ms. Kavanaugh wished the Board a good Thanksgiving holiday with their families.

Mark Ballard, CSEA President reported he is glad the election season is over. He is happy with the local results and CSEA endorsed candidates that were voted into office. Mr. Ballard is happy to see the openers on the agenda. He wished the Board a Happy Thanksgiving.

D. BOARD MEMBERS

Trustee Noe congratulated the District and all volunteers that helped with Measure I. Ms. Noe reported she is hopeful for the future. Ms. Noe wished a Happy Thanksgiving to all.

Trustee Fernandes thanked everyone for the help and support on Measure I. Ms. Fernandes wished a Happy Thanksgiving to everyone.

Trustee Devoto thanked Ms. Kavanaugh for the informational newsletter from CTA. Ms. Devoto reported she was away for the elections but was very pleased with the outcome.

Trustee Stecher reported he is happy with the results on Measure I. Mr. Stecher wished a Happy Thanksgiving to all.

Trustee Landry reported she is happy with the results on Measure I. Ms. Landry had the opportunity to attend the Analy Choir Concert which was very enjoyable.

E. SUPERINTENDENT

- California Healthy Kids Survey – Mr. McDonald reported on the California Healthy Kids Survey results from fall 2007 and compared them to 2008-2009. This survey measures key components of student health. The results will be shared with the Student Wellness Committee.

- District policy on selling food for fundraisers during school and after school - Mr. McDonald reported the District does have a policy regarding food selling fundraisers. Food can not be sold on campus unless the food handlers are certified. Food can not be sold on campus during the school day that detracts from overall food sales from the Food Service Department.
- Analy main building window project – Mr. McDonald gave a brief update regarding the glare and heat problems with the new windows.

**IV. SPECIAL RECOGNITION**

- A. SPECIAL RECOGNITION OF COMMITTEE TO “I”MPROVE WEST COUNTY HIGH SCHOOLS – Mr. McDonald reported that things in the District changed to the positive when Measure I passed. We must be very careful that we maintain balance of thought and our energy is spent focusing on the students while the work is done at our sites. Mr. McDonald acknowledge the following volunteers that helped with Measure I and presented them with a certificate, Jim Walton, Ted Walker, Linda Maloney. Mr. McDonald read the names of all the volunteers on the committee, some volunteers were unable to attend the meeting.

**V. DISCUSSION /ACTION ITEMS**

- A. REPORT ON MEASURE I BOND ELECTION AND NEXT STEPS TOWARD IMPROVING FACILITIES – Mr. McDonald reviewed the plan to move forward to improve District facilities. A very productive first meeting was held with the District architect, Quattrocchi Kwok Architects. Mr. McDonald reviewed the following:

- Contract for professional services
- Plan funding
- Issue and sell bonds
- Create and operate Citizens’ Bond Oversight Committee
- Plan projects
- Bid and construct projects
- Project closeout

A discussion took place regarding the following:

- Explore joint use agreements that will help qualify for additional funding
- Project funding
- Master plan
- Selling of bonds
- Bond rates
- Bond Oversight Committee
- Principals will create site design committees
- Envisioned educational use of the facilities
- Master plan to the Board
- Core team and site design committees, separate oversight committee
- Time for general public to hear ideas and ability to give input

- B. PROGRESS REPORT ON DISTRICT GOALS – Mr. McDonald gave an update on the progress to date on the District Goals for 2010-11. The following items were reviewed:

- Fiscal Management
- Instructional Program
- Student Achievement Measures

The following discussion took place regarding:

- District Accountability Report Card
- February, draft of Achievement Measures
- Market or highlight the great programs at sites
- Post information on District web site

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- C. **FIRST READING OF 2011 BOARD OF EDUCATION MEETING CALENDAR – Trustee Landry reviewed the meeting calendar drafts. The Board agreed to adopt draft number 2, the second Wednesday of every month. This item will be voted on at the December meeting.**
- D. **REVIEW OF SEX EDUCATION HIV/AIDS PREVENTION EDUCATION CURRICULUM AND INSTRUCTIONAL MATERIALS BY HEALTH TEACHERS – Mr. McDonald reported that the District has been working on health curriculum since 2007. A committee of health teachers met with the Superintendent on October 21, 2010 to review the alignment of the District health curriculum, instructional materials and guest speakers. A discussion took place regarding the following:**

- Work involved to develop the process and review curriculum
- Depth of review
- Committee work and reports with actions
- ACLU had a chance to look through the review from the committee
- “Free to Be” presentation schedule
- Balance of information for diverse students here in the District
- View presentations, West County Health Center, Speaker Series
- Appreciation for the work done to create the backup information
- Guide to assist teachers what to teach
- Superintendent McDonald and Trustee Landry will attend an all day CSBA sex education conference

The following individuals addressed the Board regarding the Sex Education HIV/AIDS Prevention Education Curriculum and Instructional Materials by Health Teachers:

- Rebecca Munger, community member and parent in the District
- Phyllida Burlingame, representative of the ACLU of California
- Jessica Nay, West County community member
- Becky DeSart, community member, future Trustee of the Board
- Alta Kavanaugh, teacher at Analy High School read a letter on behalf of Priscilla Griffith, school nurse
- Alta Kavanaugh, teacher at Analy High

The following discussion took place regarding:

- Clarify legal points
- Sex education, needs to be in compliance with the law
- Abstinence addressed while there are other elements taught
- Abstinence only
- Avoid buying a new text
- Teacher panel approves text
- Board Policy and Administrative Regulation re-written and materials are in compliance
- Sex education not required in the State of California
- Education on HIV prevention is required
- Board Policy requires teacher committees
- Controls in the classroom
- Teacher input - have a more diverse committee
- Miss Munger will search for comprehensive materials
- ACLU has compliant resources
- California Healthy Kids resource center
- Sex Education Library
- ACLU concerns with “Free to Be” taught in classrooms
- ACLU has petition signed by 230 Sonoma County residents for comprehensive sex education to be taught in school

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- E. CONSIDERATION OF APPROVAL OF RESOLUTION #6.NOV.2010-2011 IN THE MATTER OF DEVELOPER FEES – Mr. Jorgensen reviewed the requirements regarding developer fees. The District is required to report annually on the accounting of fees and have this report available to the public by December 27, 2010. Trustee Fernandes moved to approve Resolution #6.NOV.2010-2011 in the Matter of Developer Fees. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent
- F. RECEIVE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH DISTRICT FOR 2010-2011 – Mr. Jorgensen reviewed the negotiation openers from CSEA for 2010-2011.
- Article 4 – Wages
  - Article 5 – Health and Welfare Benefits
  - Article 11 – Leave of Absence
- Trustee Stecher moved to receive California School Employees Association (CSEA) Initial Proposal for Contract Negotiations with District for 2010-2011. Trustee Fernandes seconded the motion. Approve by 4 yes, 1 absent, 0 no.
- G. PUBLIC NOTICE OF DRAFT OF DISTRICT INITIAL PROPOSAL CONTRACT NEGOTIATIONS WITH CSEA FOR 2010-2011 – Mr. Jorgensen reviewed the initial proposal for contract negotiations with CSEA for 2010-2011.
- Article 5 – Health and Welfare - 5.1
  - Article 7 – Holidays – 7.2
  - Article 14 – Layoffs and Reemployment – 14.2
  - Continue to review and revise job descriptions as needed
- H. CASTING BOARD VOTE FOR FOURTH SUPERVISORIAL DISTRICT REPRESENTATIVE TO SONOMA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION – Mr. McDonald reported the anticipated documents were not received. At this time the item will need to be tabled. No vote was taken.
- I. FIRST READING OF BOARD POLICY AND ADMINISTRATIVE REGULATION 4127, TEMPORARY ATHLETIC TEAM COACHES – Mr. Jorgensen reviewed the revisions and the changes to the Board Policy and Administrative Regulations 4127. The Board recommended the item be brought back in December on the Consent Calendar.

**VI. FUTURE AGENDA ITEMS**

- A. OATH OF OFFICE - DECEMBER
- B. ORGANIZATIONAL MEETING – DECEMBER
- C. ADOPT MEETING CALENDAR - DECEMBER
- D. FIRST INTERIM REPORT – DECEMBER
- E. CONSIDERATION OF APPROVAL OF CERTIFICATED SENIORITY LIST – DECEMBER
- F. CONSIDERATION OF APPROVAL OF RESOLUTION CERTIFYING TO THE BOARD OF SUPERVISORS OF SONOMA COUNTY ALL PROCEEDINGS IN THE NOVEMBER 2, 2010 GENERAL OBLIGATION BOND ELECTION – DECEMBER
- G. CONSIDERATION OF APPROVAL OF RESOLUTION DECLARING INTENTION TO REIMBURSE EXPENDITURES USING PROCEEDS FROM GENERAL OBLIGATION BONDS TO BE ISSUED BY THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT – DECEMBER

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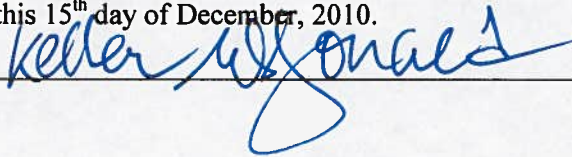
- H. CONSIDERATION OF FORMATION OF CITIZENS' BOND OVERSIGHT COMMITTEE AND COMMITTEE BY-LAWS TO SATISFY ACCOUNTABILITY REQUIREMENTS OF PROPOSITION 39 RELATED TO GENERAL OBLIGATION BOND APPROVED BY VOTERS ON NOVEMBER 2, 2010 – JANUARY
- I. CONSIDERATION OF APPROVAL OF SELECTION OF ENERGY PARTNER
- J. CONSIDERATION OF APPROVAL OF SELECTION OF CONSTRUCTION MANAGER
- K. CONSIDERATION OF APPROVAL OF DISTRICT TECHNOLOGY PLAN FOR 2011-2014

**VII. ADJOURNMENT** – The meeting was adjourned at 8:47 p.m.

Respectfully submitted by Executive Secretary Karen Lamb

  
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Approved and entered into the official minutes of West Sonoma County Union High School District on this 15<sup>th</sup> day of December, 2010.

  
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