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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

December 16, 2009
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

5:00 p.m. Open Session
5:05 p.m. Closed Session
Approximately 6:00 p.m. Open Session

I. PRELIMINARY

- A. CALL TO ORDER – The meeting was called to order at 5:00 p.m.
- B. ROLL CALL
- | <u>Present</u> | <u>Absent</u> |
|--|--|
| Kellie Noe, President | |
| Diane Landry, Vice-President | |
| Jeanne Fernandes, Clerk | |
| | Susan Devoto, Trustee |
| David Stecher, Trustee | |
| Keller McDonald, Superintendent | |
| Gordon Allen, Student Board Representative | |
| | Patrick Franck, Student Board Representative |
| | Stephen Garboden, Student Board Representative |
- C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA – None
- D. RECESS TO CLOSED SESSION – Recessed to closed session 5:05 p.m.
ACTION UPON THE FOLLOWING ITEMS:
1. STUDENT DISCIPLINE CASE #8-(09-10), #09-(09-10)
 2. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
 3. EVALUATIONS
 - a. Superintendent
 - b. Management Employees
 - c. Certificated Employees
 - d. Supervisory and Confidential Employees
 - e. Classified Employees

Minutes – December 16, 2009 – Page 2

4. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen/Bob Latchau

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

5. PENDING LITIGATION – 1 CASE (Government Code Section 54956.9)

E. RECONVENE TO OPEN SESSION – Reconvened to open session at 6:03 p.m.

F. PLEDGE OF ALLEGIANCE – Mia DelPrete led the Pledge of Allegiance.

G. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the agenda. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent.

Note: Student Board Representatives votes shall be unofficial, but shall normally be noted and recorded in the minutes except for personnel items and contracts (BB 9110)

H. CONSENT CALENDAR: - Trustee Stecher requested to pull Consent Calendar item 5 then moved to approve items 1 through 4 and 6 of the Consent Calendar. Trustee Fernandes seconded the motion. Approved by 4 yes, 0 no, 1 absent. The following discussion took place regarding item 5 of the Consent Calendar:

- Affects on the District
- Recap of the CalPads system
- Requirements of the District
- Special Education students residing in the district
- Student recording

Trustee Landry moved to approve Consent Calendar item number 5 and directed Superintendent McDonald to file paper work when appropriate. Trustee Fernandes seconded the motion. Approved by 4 yes, 0 no 1 absent.

1. CONSIDERATION OF APPROVAL OF NOVEMBER 18, 2009 BOARD MINUTES

2. CONSIDERATION OF APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS

3. CONSIDERATION OF APPROVAL OF DONATION

4. CONSIDERATION OF APPROVAL OF 2009-2010 WARRANT REGISTERS NOVEMBER 12, 2009 THROUGH DECEMBER 9, 2009

5. CONSIDERATION OF APPROVAL OF APPLICATION FOR COUNTY-DISTRICT-SCHOOL (CDS) CODE FOR SPECIAL EDUCATION CONSORTIUM SCHOOL

6. CONSIDERATION OF APPROVAL OF CONTRACT WITH OAK GROVE UNION SCHOOL DISTRICT FOR CRISIS COUNSELING SERVICES

I. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None

J. CLOSED SESSION REPORT

1. STUDENT DISCIPLINE – Trustee Fernandes moved to approve the recommendations of the Administration in student discipline cases #08-(09-10) and #09-(09-10). Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent.

Minutes – December 16, 2009 – Page 3

2. ACTION TAKEN – Trustee Fernandes reported the Board took the following action in closed session:

The Board of Education accepted a letter of resignation from Karen Slocum, Consortium Behavioral Assistant, effective December 4, 2009.

The Board of Education accepted a letter of resignation from Fran Barrett, El Molino High School Special Education Department Chair, effective January 4, 2010.

The Board of Education accepted a request from Catherine Grace for a STRs Reduced Workload Program for .60 FTE for the 2009-2010 school year

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN - None

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Gordon Allen, Analy Student Representative reported that Analy is in the middle of finals week. The fall sports closed out successfully and basketball is underway. Analy's Winter Dance will be held on Saturday January 9.

Patrick Franck, El Molino Student Representative - Absent

Stephen Garboden, Laguna Student Representative - Absent

B. PRINCIPALS

Doria Trombetta, El Molino Principal reported the Holiday Families program has been successful and the school has been working with Christmas for Kids Charity in Petaluma. The program has provided presents and food for many families. The emergency planning is going well. El Molino will participate in Challenge Day on January 26. El Molino student, Isaac Caswell has received early acceptance to Stanford University. The Redwood Toxicology Lab will be donating \$1000 for next summers Step Up Program hosted by El Molino. Forensic and Speech and Debate classes are coming back to El Molino next school year. Ms. Trombetta wished the Trustees a Happy Holiday.

Brenda Hoff, Laguna Principal reported this last Monday was opening day for high school students to enroll in the Santa Rosa Junior College. Thirty students from Laguna will be enrolling at Santa Rosa Junior College. Laguna will be hosting their annual holiday dinner on Friday December 18.

Chris Heller, Analy Principal reported the Winter Choir Concert was wonderful. Mr. Heller had the opportunity to attend the FFA sponsored Ag dinner for administrators and the Educator of the Year award dinner for Betsy Amirkhan. Mr. Heller reviewed a new program Teen Tiger Pause where he will meet with students in an open forum to discuss topics that are important to them. This could include a range of topics including concerns, questions or suggestions. Mr. Heller thanked the Parent Teachers Association for the holiday staff luncheon. Mr. Heller reviewed the Fresh Visions Analy High School Art Exhibition program that will be held in January at the Sebastopol Center for the Arts.

C. ASSOCIATION REPRESENTATIVE

Ed Lynch, WSCTA Co-President thanked the Board and wished the Trustees a happy holiday.

Mark Ballard, CSEA President reported he was reelected as CSEA President and Brigitte De Leon, Analy's Account Clerk has been elected as the Treasurer.

Minutes – December 16, 2009 – Page 4

D. BOARD MEMBERS

Trustee Stecher wished everyone a happy holiday.

Trustee Fernandes reported that El Molino should contact the Buck Institute to inquire about their biotech grant. Trustee Fernandes wished everyone a happy holiday.

Trustee Landry reported that she enjoyed the Analy band performance and wished everyone a happy holiday.

Trustee Noe reported that the Board would need to schedule a special Board meeting to discuss a discipline issues in early January. A brief discussion took place regarding the date of January 6, 2010 at 8:00 a.m. at the District Office. Trustee Noe wished everyone a happy holiday.

Trustee Devoto – Absent

E. SUPERINTENDENT

- Title III Limited English Proficiency Program No Longer in Year 2 Program Improvement - Mr. McDonald reported on the development of a plan to improve the overall achievement in English. The Consortium has met goals and have been released from program improvement
- Federal “Race to the Top” grant program – Mr. McDonald reviewed the Race to the Top program. The state has not finalized the plan. If the District plans to participate, a letter of intent must be sent by this Friday. The grant is contingent on the number of Districts that participate.
- Physical Fitness Test Results – Mr. McDonald reported on the physical fitness test results.

IV. SPECIAL RECOGNITION

- A. RECOGNITION OF GWEN SALANI FOR TWENTY-SIX YEARS AS THE DISTRICT SUBSTITUTE COORDINATOR – Mr. McDonald introduced Gwen Salani and thanked her for the fantastic service to the teachers, students and schools. Trustee Noe presented Gwen Salani with a plaque of appreciation.
- B. FALL SPORT LEAGUE CHAMPION TEAMS: ANALY GIRLS VOLLEYBALL AND ANALY GIRLS TENNIS – Mr. McDonald introduced Rick Passero, Analy girls’ tennis coach. Trustee Noe presented Rick Passero with a certificate of appreciation.
- C. BETSY AMIRKHAN CALIFORNIA LEAGUE OF HIGH SCHOOLS REGION 1 EDUCATOR OF THE YEAR - Mr. McDonald introduced Betsy Amirkhan. Trustee Noe presented Ms. Amirkhan with a certificate of appreciation.

V. REORGANIZATION OF THE BOARD

- A. ELECTION OF BOARD OFFICERS – The Board will elect a President, Vice-President and Clerk for 2010 – Trustee Fernandes nominated Trustee Landry for President. Trustee Landry accepted the nomination. Trustee Fernandes moved to elect Trustee Landry for President. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Landry nominated Trustee Stecher for Vice President. Trustee Stecher accepted the nomination. Trustee Landry moved to elect Trustee Stecher for Vice President. Trustee Fernandes seconded the motion. Approved by 4 yes, 0 no, 1 absent. Trustee Noe nominated Trustee Devoto for Clerk. Mr. McDonald reported he had a conversation with Trustee Devoto prior to the Board meeting, if she was nominated for an office that Mr. McDonald would accept on her behalf. Trustee Noe moved to elect Trustee Devoto as Clerk. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent.

Minutes – December 16, 2009 – Page 5

Trustee Landry thanked Trustee Noe for her work as Board President. Mr. McDonald presented Trustee Noe with a plaque in recognition of her service as the 2009 Board President. Mr. McDonald thanked Trustee Noe for leading the District through a very difficult budget year.

- B. ADOPT MEETING CALENDAR FOR 2010 – A brief discussion followed regarding the 2010 Board of Education meeting dates. Trustee Fernandes moved to approve the 2010 Board Meeting Calendar Draft 1. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent.
- C. SELECTION OF REPRESENTATIVE AND ALTERNATE TO THE SONOMA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION – Trustee Fernandes reviewed the voting representative's responsibilities. Trustee Fernandes moved to elect Trustee Landry as the District voting representative and Trustee Noe as the alternate voting representative. Trustee Stecher seconded the motion. Approved by 4 yes, 0 no, 1 absent.

VI. DISCUSSION AND ACTION ITEMS

- A. CONSIDERATION OF APPROVAL OF 2009-2010 FIRST INTERIM FINANCIAL REPORT – Mr. Jorgensen reviewed the following:
- Budget Management Involves Four Concurrent Cycles
 - Purpose
 - Budget reductions included in 2009-10 adopted budget
 - Attendance
 - 2009-10 daily enrollment
 - 2009-10 ADA to enrollment
 - Budget building challenges 2009-10
 - ARRA dollars
 - Multi-Year Projection
 - Next steps in budget process
 - Governor's budget proposal
 - Enrollment projections
 - Second interim report

Trustee Stecher moved to approve 2009-2010 First Interim Financial Report. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

A discussion followed regarding:

- Staffing reductions
 - Revenue limit
 - Non certificated staff
 - 5 day reduction in school year calendar is a negotiated item
 - Reduce money for supplies
 - Reduce site discretionary dollars
 - Plan for layoffs next year
 - Negotiations
 - Regional calendar
 - Budget for next year
- B. CONSIDERATION OF REVIEW OF 2009-2010 FIRST INTERIM FINANCIAL REPORT FOR RUSSIAN RIVER CHARTER SCHOOL – Mr. Jorgensen reviewed the First Interim Financial Report for Russian River Charter School. Trustee Fernandes moved to acknowledge receipt of the First Interim Financial Report for Russian River Charter School and requested Mr. Jorgensen to present a written plan to address the deficit. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

Minutes – December 16, 2009 – Page 6

- C. PRESENTATION BY GLOBAL STUDENT EMBASSY PROGRAM – Mr. McDonald introduced Yasha Mokam from the Global Student Embassy. Mr. Mokam reviewed the program and introduced students and parents that are involved in the program. A brief discussion followed regarding:
- Motivation to start the program
 - Travel the world
 - Opportunities provided to youth
 - Funding
 - Fifty to sixty local students involved
- D. CONSIDERATION OF APPROVAL OF THE AUDIT CERTIFICATION OF THE 2008-2009 FINANCIAL REPORT / AUDIT – Mr. Jorgensen introduced Terry Montgomery a partner with the auditing firm of Vavrinek, Trine Day & Co. Ms. Montgomery reviewed the 2008-09 Audit Report. A brief discussion followed regarding the Boards approval of the outcome of the audit. Trustee Noe moved to approve the Audit Certification of the 2008-2009 Financial Report / Audit. Trustee Fernandes seconded the motion. Approved by 4 yes, 0 no, 1 absent.
- E. RECEIVE CSEA INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH DISTRICT FOR 2009-2010 – Mr. Jorgensen reviewed openers from California School Employees Association. Mr. Jorgensen reported the openers have been received.
- F. PUBLIC NOTICE OF DRAFT OF DISTRICT INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CSEA FOR 2009-2010 – Mr. Jorgensen reviewed the draft District initial proposal for contract negotiations with CSEA is to bargain the following Articles of the contract:
- Article 5 – Health and Welfare
 - Article 14 – Layoffs and Reemployment
 - Continue to review and revise job descriptions as needed
- G. CONSIDERATION OF RESOLUTION #7.DEC.2009-2010 IN THE MATTER OF AUTHORIZING THE EXECUTION OF THE AMENDED JOINT EXERCISE OF POWERS AGREEMENT OF THE REDWOOD EMPIRE SCHOOLS' INSURANCE GROUP – Mr. McDonald reviewed the resolution. Trustee Fernandes moved to approve Resolution #7.DEC.2009-2010 In The Matter Of Authorizing The Execution of the Amended Joint Exercise of Powers Agreement of the Redwood Empire Schools' Insurance Group. Trustee Stecher seconded the motion. Approve by 4 yes, 0 no, 1 absent.
- H. APPROVAL OF RESOLUTION #8.DEC.2009-2010 IN THE MATTER OF DEVELOPER FEES – Mr. Jorgensen reviewed the requirements regarding developer fees. The District is required annually to report on the accounting of fees and have this report available to the public by December 27, 2009. Trustee Stecher moved to approve Resolution #8.DEC.2009-2010 In The Matter Of Developer Fees. Trustee Noe seconded the motion. A brief discussion took place regarding:
- Change in the annual income in developer fees
 - Reduction due to overall construction decrease
 - State has increased developer fees
- Approved by 4 yes, 0 no, 1 absent.
- I. COMPLETION OF ABSENTEE BALLOT FOR THE SONOMA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION – Mr. McDonald reviewed the representatives in District 2 and District 5 for the Sonoma County committee on School District Organization. Direct motion to designate Trustee Landry as the District's representative to cast a vote for Trustee Fernandes for District 2 Committee Member. Trustee Noe moved to approve the Completion of Absentee Ballot for the Sonoma County Committee on School District Organization. Trustee Stecher seconded the motion. Approved by 4, 0 no, 1 absent.

Minutes – December 16, 2009 – Page 7


- J. CONSIDERATION OF APPROVAL OF START DATE FOR 2010-2011 SCHOOL CALENDAR – Mr. McDonald reviewed that the school calendar is a negotiable item with the West Sonoma County Teachers Association. The California Education Code allows school Boards to set the first day of school. Setting the school start date would help provide a catalyst for adoption of a regional school calendar. An adoption of a regional school calendar would help Districts with transportation costs and increased student attendance. A meeting with Superintendent's across the county will be held regarding a regional calendar. The recommendation is to adopt a school start date that is in concert with Wednesday August 18. Trustee Fernandes moved to approve the start date for 2010-2011 School Calendar as Wednesday August 18. Trustee Noe seconded the motion. The Board thanked Mr. McDonald for his work and effort on this matter. Approved by 4 yes, 0 no, 1 absent.

VII. FUTURE AGENDA ITEMS

- A. WATER AND ENERGY COST SAVINGS – JANUARY
- B. WEST COUNTY TRANSPORTATION AGENCY SOLAR POWER PROJECT – JANUARY
- C. PUBLIC HEARING REGARDING DISTRICT INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH CSEA FOR 2009-2010 – JANUARY
- D. FIRST READING OF PROPOSED COURSE OF STUDY FOR COLLEGE PREPARATORY AGRICULTURAL BIOLOGY COURSE AT ANALY HIGH SCHOOL – JANUARY
- E. CONSIDERATION OF APPROVAL OF PARCEL TAX AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2009 – JANUARY
- F. SCHOOL BOARD SELF-EVALUATION PROCESS - JANUARY
- G. MEMORANDUM OF UNDERSTANDING BETWEEN WSCUHSD AND CALIFORNIA DEPARTMENT OF EDUCATION TO PARTICIPATE IN FEDERAL "RACE TO THE TOP" GRANT PROGRAM - JANUARY
- H. AB1025 ACTIVITY SUPERVISOR CLEARANCE CREDENTIAL – FEBRUARY
- I. TOUR EL MOLINO COMPUTER LAB – FEBRUARY

VIII. ADJOURNMENT - The meeting was adjourned at 8:27 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union high School District on this 27th day of January 2010.

