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"THE MISSION OF THE WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT IS TO PROVIDE HIGH QUALITY INSTRUCTION, AS STUDENT ACHIEVEMENT IS OUR TOP PRIORITY."

MINUTES

of a regular meeting of the Board of Trustees of the
West Sonoma County Union High School District

October 12, 2011
El Molino High School Library
7050 Covey Road
Forestville, CA 95436

4:30 p.m. Open Session
4:35 p.m. Closed Session
5:00 p.m. Recess to attend El Molino solar project dedication
6:00 p.m. Open Session

I. PRELIMINARY

A. CALL TO ORDER - The meeting was called to order at 4:30 p.m.

B. ROLL CALL

Present

David Stecher, President
Kellie Noe, Vice-President

Absent

Rebecca DeSart, Clerk

Susan Devoto, Trustee
Diane Landry, Trustee
Keller McDonald, Superintendent
Ashlin Neal, Student Board Representative
Lauren Feldman, Student Board Representative
David Esqueda, Student Board Representative

C. COMMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION
AGENDA – None

D. RECESS TO CLOSED SESSION – Recessed to closed session at 4:35 p.m.

ACTION UPON THE FOLLOWING ITEMS:

1. STUDENT DISCIPLINE - #12-(10-11)
2. PUBLIC EMPLOYMENT
 - a. Certificated
 - b. Classified
 - c. Coaches
3. PUBLIC EMPLOYEE - DISCIPLINE/DISMISSAL/RELEASE
4. EVALUATIONS:
 - a. Superintendent
 - b. Management Employees
 - c. Certificated Employees

Minutes – October 12, 2011 – Page 2

- d. Supervisory and Confidential Employees
- e. Classified Employees

5. CONFERENCE WITH LABOR NEGOTIATOR - (Government Code Section 54957.6)

EMPLOYEE ORGANIZATION:

AGENCY NEGOTIATORS:

Represented Employees:

WSCTA

Keller McDonald/Steve Jorgensen/Margaret Merchat

CSEA

KellerMcDonald/Steve Jorgensen/Bob Latchau

Unrepresented Employees:

Confidential/Supervisory

Keller McDonald

Management

Keller McDonald

Superintendent

Keller McDonald

6. PENDING LITIGATION – 2 CASES

- E. RECESS TO ATTEND EL MOLINO SOLAR PROJECT DEDICATION – The Board attended the El Molino solar project dedication.
- F. RECONVENE TO OPEN SESSION – Reconvened to open session at 6:00 p.m.
- G. PLEDGE OF ALLEGIANCE – Ted Walker, community member, led the Pledge of Allegiance.
- H. APPROVAL OF THE AGENDA – Trustee Landry moved to approve the Agenda. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.
- I. INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE OPEN SESSION AGENDA - None
- J. CONSENT CALENDAR: Trustee Noe moved to approve the Consent Calendar. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent.
 - 1. CONSIDERATION OF APPROVAL OF SEPTEMBER 14, 2011 BOARD MEETING MINUTES
 - 2. CONSIDERATION OF APPROVAL OF SUPERINTENDENT’S RATIFICATION OF OVERNIGHT FIELD TRIP REQUESTS
 - 3. CONSIDERATION OF APPROVAL OF DONATIONS
 - 4. CONSIDERATION OF APPROVAL OF 2011-2012 WARRANT REGISTERS SEPTEMBER 8, 2011 THROUGH OCTOBER 5, 2011
 - 5. CONSIDERATION OF APPROVAL OF PROPOSED REVISIONS TO BOARD POLICY 6146.1 GRADES AND CREDITS (RELATED TO PHYSICAL EDUCATION CREDITS FOR CHEERLEADING)
 - 6. CONSIDERATION OF APPROVAL OF REVIEW OF BOARD POLICY 3541.1 AND APPROVAL OF PROPOSED REVISIONS TO ADMINISTRATIVE REGULATION 3541.1 TRANSPORTATION FOR SCHOOL RELATED TRIPS
 - 7. CONSIDERATION OF APPROVAL OF QUARTERLY REPORT AND CERTIFICATION OF THE COUNTY TREASURY
- K. CLOSED SESSION REPORT
 - 1. STUDENT DISCIPLINE – Trustee Landry moved to approve the recommendations of the Administration in student discipline case #12(10-11). Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent.
 - 2. ACTION TAKEN - The Board of Education approved the employment of Ghislaine Gery, EMHS French teacher, .40 FTE, effective September 27, 2011.

Minutes – October 12, 2011 – Page 3

The Board of Education approved the increase of FTE to the following employees:

Matt Transue, EMHS Dean, .20 FTE, effective October 1, 2011

Cathy Ferland, Sp. Ed. Consortium, 4 days, effective October 1, 2011

The Board of Education approved the employment of the following:

Mary Buran-Weiss, AHS/LHS Food Service Worker, 4 hours/day, effective September 22, 2011

Ana Solorio, EMHS Food Service Worker, 3.75 hours/day, effective October 5, 2011 –

The Board of Education approved the increase of hours to Sue Loughlin, Sp. Ed. Consortium Behavior Assistant, .25 hrs/day, effective September 29, 2011

Coaches:

= Employment contingent upon fingerprint clearance

** = Pending completion of CIF training

Position	AHS	EMHS
Football Varsity Head	Daniel Bourdon	Matt Transue
Assistant	Kenny Knowlton	Dave Ramalia
Assistant	Nick Royer	Corey Nelson
Assistant	Jim Lewis**	Gary Packard
J.V. Head	Randy Lingle	Matt Transue
Assistant	Keith Herman	Taylor Hopkins
Frosh Head	Joe Maloney	Ryan Hopkins
Volunteers	Jason Carpenter	Casey Hopkins
	Mike Barnard	Darren Taylor
	Keith (John) Shoulders	Mark Reab
	Rob Royer	James Shaw**
	Ty Folk	
	James Foster	
	Matt Hayden**	
	Daniel Gill	
	Will Freeman**	
	Cesar Inda**#	
Soccer Varsity Head	Peter Meechan	Dan Calmeyer
J.V. Head	David Rosales	Dan Calmeyer
Volunteers	Jimmy (Manuel) Olvera	Jack Grant
	Grant DuBois**	Mike Starr
Girls Varsity Head	Joseph Heil	Tomas Acuna
J.V. Head	Matt Shubin	Sheri Occhipinti-Lance
Volunteers	Brittney Briones	Jim McClure
Cross Country Head	Mark Grismer	Heather Rosales
Assistant	Alyssa Jones	Jonathon Teeter
Volunteer	Brian Purcell**	
Volleyball Varsity Head	Holly Folendorf	Leslie Grassl
J.V. Head		Bob Geissenger
Frosh Head	Andrea Chase	Bob Geissenger
Volunteer	Marla Petrucci	
Girls Tennis Head	Rick Passero	Jen Ham
Girls Golf Head	Dianne Lloyd	Bill Olzman
Volunteer		John Thomas

During the previous closed session, the Board acted to authorize the District Superintendent, or designee, to notify a temporary certificated employee, pursuant to Education Code section 44954(a), that the employee will be released effective October 20, 2011.

Minutes – October 12, 2011 – Page 4

Roll Call Vote:
President Stecher: yes
Vice-President Noe: yes
Trustee DeSart: absent
Trustee Devoto: yes
Trustee Landry: yes
Approved 4 yes, 0 no, 1 absent

II. COMMUNICATION

- A. VERBAL - None
- B. WRITTEN – Mr. McDonald reported receiving two written communications from Dr. Steve Herrington, County Superintendent. The first communication was an invitation to the North Bay School Trustee Fall Symposium, inviting trustees to attend on November 5, 2011. The second communication is a letter from Dr. Herrington regarding the District Chair on the Sonoma County Committee on School District Organization. The County Committee is considering the issue of changing the Sonoma County Office of Education Board of Trustees from a seven-member Board to a five-member Board. Mr. McDonald reported receiving numerous emails and letters regarding the renovation of Karlson field and placing this item on the District Facilities Master Plan priority list.

III. REPORTS

A. STUDENT BOARD REPRESENTATIVES

Ashlin Neal, El Molino Student Board Representative reported there are many sporting events going on during fall. Girl's soccer and the football teams are doing really well. Freshman officers were elected last week and most of the freshman class voted. The student council meeting addressed more WASC issues. PSAT's were held today in the library for the sophomores and juniors. El Molino is in the middle of Spirit Week, there will be a "dance off" tomorrow at lunch. The student body is looking forward to the Apple Game.

David Esqueda, Laguna Student Board Representative reported Mr. Smith's class was able to attend a solar workshop. Saturday, October 1 was the Laguna rummage sale. The school made their goal of raising a \$1000 from the sale. The student council has begun making the weekly announcements.

Lauren Feldman, Analy Student Board Representative reported Analy is in the middle of Spirit Week. The Homecoming game and dance were very well attended. Many art events are going on over the next month. The band Fall Festival is coming up on October 22-23. The fall drama production Dead Man Walking will be in November.

B. PRINCIPALS

Doria Trombetta, El Molino Principal thanked Keller for planning the ribbon cutting ceremony to celebrate the El Molino solar installation. Back to School Night was well attended. The WASC rough draft will be written by October 28th. Ms. Trombetta thanked Mr. McDonald for attending the Program Improvement meetings. The El Molino ASB has purchased an electronic marquee for the front of the school which will replace the wooden marquee that has been there for many years. Safe School Ambassadors have trained forty new students. The Impact Team is up and running on Tuesday mornings. The Freshman Buddy Program has been initiated; this program buddies up teachers with freshman students that need support with class work.

Brenda Hoff, Laguna Principal thanked Mr. McDonald, Trustee Landry and Trustee Stecher for attending Back to School Night. Ms. Hoff reported their rummage sale was a success.

First quarter ends this Friday. Ninety-one students are attending Laguna and attendance will be up to 102 students in the second quarter. Ms. Hoff reported that two Laguna students will be going to the Read to Me Program at Brook Haven School to read to third graders.

Chris Heller, Analy Principal thanked the staff for meeting the Pertussis requirements by working with students and parents. Mr. Heller reported there was a celebration for the students of Analy High school for achieving the top 500 schools in the nation. The event was well received and well worth the effort by all who helped make it a success. The library project has been completed. WASC chapters 1-3 have been completed. PSAT's will be held this Saturday, College Night is tonight. Congratulations to the boy's soccer team they are 18-0, #1 in the state and #4 in the nation.

C. ASSOCIATION REPRESENTATIVES

Bill Olzman, WSCTA President reported it is wonderful to hear complements of the district's teachers. Mr. Olzman gave a brief report regarding the states optimistic budget and it seems difficult to imagine having less teaching days.

Mark Ballard, CSEA President - No report

D. BOARD MEMBERS

Trustee Landry reported as the County Committee voting delegate for the West Sonoma County Union High School District she sent in the ballot voting for Ron Kristoff Supervisorial District 1, and Rick Massell for Supervisorial District 4.

Trustee Devoto reported the Teen Counseling Project showed a movie at the Sebastopol Community Center, called Straight Laced. After the movie a panel discussion was held.

Trustee DeSart – Absent

Trustee Noe - No report

Trustee Stecher - No report

E. SUPERINTENDENT

- West County Grade 7/8 Middle School concept – Mr. McDonald gave an update on the 7/8 Middle School Concept. Parent meetings were held at Forestville and Guerneville schools. There were terrific questions by parents as the work continues to research the concept. The County office has assigned legal counsel to research the issue regarding high school revenue limit funding. The districts are hoping to get clarification from the California Department of Education soon. Mr. McDonald met with the superintendents today to discuss the concept and the funding. An agreement was made between the superintendents that if there is not a resolution by the December board meetings, then the concept will be put on hold.
- Balancing enrollment at El Molino and Analy - Mr. McDonald reported Mr. Olzman and others have brought up issues regarding balancing enrollment. It is hard to find a workable solution and there are many problems with redistricting.
- Measure I Citizens' Oversight Committee - Mr. McDonald reported the committee has been formed and a meeting will be held soon.
- Sexual Health Education Conference - Mr. McDonald commended West County teachers and support staff for attending the Sexual Health Education Conference.
- Parent request to grant 5 grade points for A-G college courses - Mr. McDonald reported the Board gave direction for him to meet with the parent regarding the grade points. After the meeting, Mr. McDonald met with the site principals and the recommendation received was not to change the board policy.
- Recognition of staff for the implementation of the Pertussis immunization law - Mr. McDonald recognized the staff for the implementation of the Pertussis immunization.

There are just a few students who have not met the requirement and are not attending school.

- Solar project power production monitoring on pvwatch.com - Mr. McDonald reported holding off on viewing the pvwatch.com until it has been officially connected.
- Project Make Open House will be at O'Reilly and Associates tomorrow night.

IV. DISCUSSION /ACTION ITEMS

A. COMMON CORE STATE STANDARDS – Mr. McDonald introduced Nancy Brownell, Sonoma County Assistant Superintendent. Ms. Brownell explained the background of the Common Core Standards. The following items were reviewed:

- What is the Common Core State Standards Initiative
- Why Change Now
- Next Generation Assessments
- Proposed Elements of the Common Assessments
- College and Career Readiness
- Timeline
- Literacy: More Technical Reading and Writing
- Mathematical Practices
- Mathematics Comparison

A discussion took place regarding:

- Integrating high school exit exams
- Assessments online for a quick turnaround time
- Governor talk about funding for districts to bridge the gap
- Hopeful the program will be fully funded

B. REPORT ON INTERDISTRICT AND INTRADISTRICT TRANSFERS FOR FALL 2011- Mr. McDonald reviewed the report on the interdistrict and intradistrict transfers. The transfers into the District dropped slightly this fall compared to last fall with interdistrict transfers leaving West Sonoma County Union High School District increased. As of October 4, 2011 there are a net 381 students incoming to the District. Included with the report is a list of where students are coming from and where they are going. The intradistrict transfers are reported as well, with El Molino moving into Program Improvement within recent weeks the process has changed. Students by law are allowed to attend a school of choice within the district. A three year glimpse of students who withdrew during the school year is included in the report. Next year we will capture the information for students that come in and leave during mid year and report that information to the Board. A discussion took place regarding the following:

- Cotati Rohnert Park District policy on transfers out
- Marketing the programs for WSCUHSD
- Transfers out to Artquest and Tech High

C. CONSIDERATION OF ACCEPTANCE OF DISTRICT ANNUAL ACADEMIC ACCOUNTABILITY REPORT FOR 2011 – Mr. McDonald gave an overview of the District's Accountability Progress Report. A discussion took place regarding:

- STAR testing results
- Students are tested more every year
- Goals
- Successful tools or models at schools in other districts

Trustee Noe moved to approve the District Annual Academic Accountability Report for 2011. Trustee Landry seconded the motion. Approved by 4 yes, 0 no, 1 absent.

D. CONSIDERATION OF APPROVAL OF 2011-2012 BUDGET REVISIONS JULY 1, 2011 THROUGH SEPTEMBER 30, 2011 – Mr. Jorgensen reviewed the following items:

Minutes – October 12, 2011 – Page 7

- General Fund Beginning Fund Balance
- Adjustment for Adopted budget
- Total Adjustments July 1-September 30
- Adjusted general Fund Ending Balance
- Reserves for Revolving Cash
- Reserved for Economic Uncertainty
- Assigned Reserves for AB3632 Mental Health
- Assigned Reserves for Revenue Limit Reductions
- General Fund unappropriated Ending Fund Balance
- Special Ed Consortium Beginning Fund Balance
- Adjustment for adopted Budget
- Total Adjustments July1-September 30

Trustee Landry moved to approve the 2011-2012 Budget Revisions July 1, 2011 through September 30, 2011. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

E. CONSIDERATION OF ANNUAL BOARD SELF-EVALUATION RESULTS – Mr. McDonald and the Board reviewed the results. A discussion took place regarding:

- Areas to improve
- Strong scores
- Room to grow and improve
- Second annual evaluation
- Connect with the community

Trustee Landry moved to approve the Annual Board Self-Evaluation Results. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.

F. DISTRICT FACILITIES MASTER PLAN AND FUNDING OPTIONS – Mr. McDonald reviewed the Measure I bond project priority matrix, and options for bridge financing. The Board discussed the following:

- Students are the priority
- Special Board meeting to list and discuss priorities
- Process to agendize the meeting date tonight
- Important to consider ADA projects that reduce or eliminate risk to the District

The following addressed the Board regarding the Analy field project:

- Chip Castleberry
- Linda Maloney
- Pete Hill
- Loretta Castleberry
- Mike Asorer
- Alicia Adams
- Mike Bianucci
- Gianna Pendelton
- Barrett Coenen

The following came to support the Analy field project:

- Bob Ryan
- Matt Klunis
- Micah Sawyer
- Joelle Hoffman
- Michelle Pendleton
- Jim Gonzales
- Sharon Vannetti
- John Henel

The following addressed the Board regarding the Analy Band room:

- Tor Allen

Minutes – October 12, 2011 – Page 8

- Bill Krawer
- Allyson Stewart
- Kerry Wing

The following came in support of the Analy Band Room:

- Vance Regan
- Bleyes Rose
- Angela Campbell
- Tom Campbell
- Julia Pollock
- Denise Zukowski
- Linda Maloney

A discussion followed regarding:

- 73 million dollar in needs, with a 23.8 million bond
- Process of selling the bonds

Trustee Noe moved to make a motion to schedule a special Board meeting to discuss the District Facilities Master Plan project prioritization. Trustee Landry seconded the motion. Approved by 4, 0 no, 1 absent.

A discussion took place regarding:

The Board selected November 2, 2011 for a special meeting at 6:00 pm in the Analy library. The following comments were made:

- Meeting facilitation set up and process
- Analy Field Committee financial contribution for the survey
- Ask leadership classes to attend special meeting
- Structure as a study session with time limitations
- Funding
- El Molino field and bleachers

- G. BOARD POLICY REGARDING NAMING DISTRICT BUILDINGS AND FACILITIES – Mr. McDonald reviewed with the Board the interest in exploring board policies on naming facilities. A model from the California School Boards Association was reviewed. The Superintendent was given direction to research and put in place a policy regarding naming district buildings and facilities in regards to corporate sponsorship and naming rights.
- H. CONSIDERATION OF APPROVAL OF RESOLUTION #5.OCT.2011-2012 IN THE MATTER OF BOARD POLICY 3320 CLAIMS AND ACTIONS AGAINST THE DISTRICT – Mr. Jorgensen, reviewed the resolution. Trustee Landry moved to approve Resolution #5.OCT.2011-2012 in the Matter of Board Policy 3320 Claims and Action against the District. Trustee Devoto seconded the motion. Approved by 4 yes, 0 no, 1 absent. Roll Call Vote: Trustee Devoto, yes, Trustee Landry, yes, Trustee Noe, yes, Trustee Stecher, yes, Trustee DeSart absent.
- I. CONSIDERATION OF APPROVAL OF ACTUARIAL STUDY – Mr. Jorgensen reviewed the Actuarial Study. Trustee Landry moved to approve the Actuarial Study. Trustee Noe seconded the motion. Approved by 4 yes, 0 no, 1 absent.
- J. FIRST READING OF PROPOSED DISTRICT BILITERACY AWARD – Mr. McDonald reviewed that our District Administrators and teachers of English and World Language designed criteria for a WSCUHSD Biliteracy Award. The criteria and requirements were reviewed. The Board requested the committee to attend the November Board meeting to discuss this topic further. This item will be brought back to the Discussion Action items on the November agenda.
- K. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY 5141.31 IMMUNIZATIONS AND PROPOSED ADDITION OF ADMINISTRATIVE REGULATION 5141.31 IMMUNIZATIONS – Mr. McDonald reviewed the Board Policy

Minutes – October 12, 2011 – Page 9

5141.31 and the updates. The Board requested this item be brought back on the November Consent Calendar.

A discussion took place regarding the superintendent's evaluation on November 9, 2011.

V. FUTURE AGENDA ITEMS

- A. FIRST READING OF 2012 BOARD OF EDUCATION MEETING CALENDAR – NOVEMBER
- B. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY 6163 AND ADMINISTRATIVE REGULATION 6163 STUDENT USE OF TECHNOLOGY – NOVEMBER
- C. CONSIDERATION OF APPROVAL OF CERTIFICATED SENIORITY LIST - NOVEMBER
- D. ORGANIZATIONAL MEETING – DECEMBER
- E. 2010-2011 ANNUAL AUDIT AND NOVEMBER 2010-JUNE 2011 MEASURE I BOND AUDIT - DECEMBER
- F. CONSIDERATION OF APPROVAL OF SINGLE PLANS FOR STUDENT ACHIEVEMENTS – JANUARY
- G. PRESENTATION ON PROJECT MAKE CLASS OFFERED AT ANALY HIGH SCHOOL
- H. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY 5117 INTERDISTRICT ATTENDANCE PROCEDURES
- I. FIRST READING OF PROPOSED REVISIONS TO BOARD POLICY AND ADMINISTRATIVE REGULATION 5116.1 INTRADISTRICT ATTENDANCE PROCEDURES

VI. ADJOURNMENT- The meeting was adjourned at 9:35 p.m.

Respectfully submitted by Executive Secretary Karen Lamb



Approved and entered into the official minutes of West Sonoma County Union High School District on this 9th day of November, 2011.


