

Administrative Regulation 5116.1

Students

INTRADISTRICT ATTENDANCE TRANSFER

An intradistrict attendance transfer may be granted provided one or more of the following conditions is met:

1. The student wishes to participate in an educational program offered during the regular school day, which is not available to students at the other school.
2. There is a verifiable medical or psychological condition, which makes such a transfer in the best interest of the student.
3. There is a social, behavioral, or educational situation, which the principals of both of the involved schools feel could be better addressed if such a transfer were made.
4. The family is in the process of purchasing a home or constructing a home within the attendance area of the school the student is requesting and occupancy is set within a reasonable time.
5. The parent's employment, transportation or childcare issues result in a hardship for the family if the agreement is not granted.

In the event a request for transfer is submitted after the start of a school year, the superintendent may appoint a committee of administrators to review the request, the reasons for such a request and the likelihood that the student will be successful academically and socially in the new setting. Such a request after the start of the school year should include one or more of the above-identified reasons for the transfer. The committee will provide the superintendent with a recommendation. In the event the superintendent denies the transfer, the parent/guardian of the student may appeal the denial to the Board of Education.

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West Sonoma County UHSD
Sebastopol, California